

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, September 14, 2020

Attendance: Meyer, Babu, Stephen, Hope, Waddell, Wilson C

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories we learn, live and play.

CALL TO ORDER – 5:38

• ADOPTION OF AGENDA

The Board will adopt the agenda.

014/09/20 : N01 MOTION

(Babu/Hope) – Carried

Be it resolved, that the agenda be adopted, as presented.

• ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

The Board will adopt minutes from previous meetings.

014/09/20 : N02 MOTION

(Babu/Hope) – Carried

Be it resolved, that minutes from the August 19 Meeting, be accepted as presented.

• NEW BUSINESS

Whereas as the signing officers of the Union need to see regular housekeeping, the signing officers must be available to sign on behalf of the Union in staffing and executive functions. Current signers are:

Abhay Bakshi
Bill Sugden
Carissa Wilson
Andrew Dalton

014/09/20 : N03 MOTION

(Babu/Hope) – Carried

Be it resolved, the following be ratified as signing authorities

Mary Rickinson
Shane Meyer
Carissa Wilson
Andrew Dalton

Whereas, as part of the annual elections cycle of the Union, and as per Bylaw VIII 1. B. *By-election for Campus Representatives may be held between September 1 and October 15 of each year and shall be subject to the following schedule:*

- i. Not less than five weekdays of nominations;*
- ii. Not less than one calendar week of campaigning;*
- iii. Not less than fourteen hours (14 hours) of voting held over not less than two days, neither of which may be a Friday*

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14/09/20 : N04 MOTION

(Hope/Babu) – Carried

Be it resolved, notice of by-election be provided by email and electronic notice September 21, 2020, seeing nomination period open September 28 9 am - October 2, 4 pm. Campaigning shall be October 4 - 10 and in the need voting is required, October 13 - 15.

Whereas, while delivery of notice of by-election can be provided to members via current licence with Constant Contact, in the event more Campus Representatives are nominated than vacancies to fill, the services of Election Buddy will be required to host the election function, October 13 - 15.

014/09/20 : N05 MOTION

(Stephen/Hope) – Carried

Be it resolved, staff be empowered to engage Election Buddy for services, providing report to the Board, via Slack October 4th, of how many nominations have been received. Estimate for services will be difficult without first knowing how many nominations are received, for reference, the AGM election services cost the Union \$840USD

• REPORTS

- Report from College Committees

Report from the Education Council - Meetings not yet posted online

Report of the Board of Governors - Upcoming meeting September 24, 1 pm

Report from Planning and Standards Committee - Meeting schedule not yet published

Report from Federation Representative - Director Rickinson

Campaigns Report - Organiser Wilson

- Reports from Staff

i. Organiser, College Relations - elections, nomination forms. Budget 2020/21, Clubs

• OTHER BUSINESS

• ADJOURNMENT: 4:56

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, October 7, 2020

Attendance: Rickinson, Hope, Meyer, Stephen, Lennox, Warren, Dalton, Wilson C, Babu

Acknowledgment of Traditional Territory

CALL TO ORDER – 4:32

1. ADOPTION OF AGENDA

20/10/07 : N01 MOTION

(Hope/Rickinson) – Carried

Be it resolved that the agenda be adopted as presented.

2. ADOPTION OF MINUTES FROM THE PREVIOUS MEETING

20/10/07 : N02 MOTION

(Rickinson/Stephen) –

Be it resolved that the minutes from the September 14, 2020 meeting, be accepted as presented.

3. SEMI-ANNUAL GENERAL MEETING

20/10/07 : N03 MOTION

(Hope/Stephen) – Carried

Be it resolved that the Semi-Annual General Meeting of the North Island Students' Union be set for November 6, 2020 at 3pm through Zoom.

4. FINANCES

20/10/07 : N04 MOTION

(Hope/Stephen) – Carried

Be it resolved that the 2020/2021 North Island Students' Union budget be approved.

5. FOOD BANK

Whereas the local community Food Banks have seen a massive increase in demand since the beginning of the pandemic; and

Whereas students within the communities are not only accessing the NISU Food Bank, but also accessing the local community Food Banks; and

Whereas NISU recognizes the financial hardships that students are facing; and

Whereas the Port Alberni Food Bank has reported a large number of students accessing the service; therefore,

20/10/07 : N05 MOTION

(Hope/Stephen) – Carried

Be it resolved that the Students' Union prioritize high protein and basic carb food for the Food Bank to be dispersed to members facing financial hardships, by spending \$50 per month, per community and

Be it further resolved that NISU create a monthly donation of \$50 to each community Food Bank, for the remainder of the 2020/21 academic term. This sees \$1400 total donation to K'ómoks Valley, Campbell River, Port Alberni and Mixalakwila community Food Banks

ZOOM ACCOUNTS

Whereas Zoom accounts do not allow for concurrent meetings being held; and

Whereas a significant amount of the work flow for staff and directors continues to be held through digital formats like Zoom; and

Whereas with the increase in staff, there is an increase in need for multiple meetings to be held concurrently as staff work on separate projects; therefore,

20/10/07 : N06 MOTION

(Hope/Stephen) – Carried

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Be it resolved that a secondary Zoom membership be approved.

6. LABOUR COMMITTEE

Dalton will report on the contract MOUs for Dalton and Wilson.

20/10/07 : N07 MOTION

(Babu/Hope) –

Be it resolved that the contract MOUs for Dalton and Wilson be ratified.

7. REPORTS FROM COLLEGE COMMITTEES

- **Education Council** Election just completed
- **Board of Governors** Election just completed, recent meeting was poorly executed, looking to see more leadership in technology access
- **Planning and Standards Committee** Organiser Wilson will sit for another term, with Director Rickinson
- **Federation Representative** Director Rickinson reported about recent meeting

8. REPORTS FROM STAFF

- **Emma Warren**
- **Rebecca Lennox**
- **Andrew Dalton**
- **Carissa Wilson**

9. ADJOURNMENT: 5:26

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, October 28, 2020

Attendance: Hope, Babu, Stephen, Meyer, Rickinson, Wilson C, Dalton, Warren, Waddell, Lennox, Allas(Guest)

Acknowledgment of Traditional Territory

CALL TO ORDER – 4:35

1. ADOPTION OF AGENDA

20/10/28 : N01 MOTION

(Hope/Babu) – Carried

Be it resolved that the agenda be adopted as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

The board will adopt minutes from previous meetings.

20/10/28: N02 MOTION

(Babu/Hope) – Carried

Be it resolved that minutes from the October 7, 2020 meetings of the Board of Directors be accepted as presented.

3. 2019 AUDITED FINANCIAL STATEMENTS

Erik Allas, CPA, of Thompkins Wozny LLP will be joining the meeting to present the Audited Financial statements to the Board of Directors.

20/10/28: N03 MOTION

(Babu/Hope) – Carried

Be it resolved that the 2020 Financial statements be received and recommended for adoption at the Semi-Annual General Meeting.

20/10/28: N04 MOTION

(Stephen/Hope) – Carried

Be it resolved that Thompkins Wozny LLP be recommended to the general meeting as the auditor for the 2021 fiscal year.

4. REPORTS

4.1 Report from College Committees

- **Education Council**
- **Board of Governors**
- **Planning and Standards Committee**
- **Federation Representative**

4.2 Reports from Staff

- **Emma Warren**
- **Rebecca Lennox**
- **Ariella Waddell**
- **Andrew Dalton**
- **Carissa Wilson**

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North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, October 28, 2020

5. ADJOURNMENT: 5:40

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, December 2, 2020

Attendance:

Acknowledgment of Traditional Territory

CALL TO ORDER – 4:35

1. ADOPTION OF AGENDA

20/10/28 : N01 MOTION

(Hope/Rickinson) – Carried

Be it resolved that the agenda be adopted as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

The board will adopt minutes from previous meetings.

20/10/28: N02 MOTION

(Rickinson/Hope) – Carried

Be it resolved that minutes from the November 3, 2020 Semi-Annual General meeting of the Union be accepted as presented.

3. Donations

North Island Students' Union has a history of making planned donations to the North Island College Foundation, responsible for the administration of awards to North Island College students. Most recently, in 2016, NISU pledged \$5,000 each year for 5 years, in recognition of 25 years of service to NISU members. Foundation Executive Director did speak to the semi-annual general meeting delegation, regarding the increased need for donations, in the face of the COVID-19 pandemic. The Foundation currently turns away over 200 award eligible students each year. 2021 will also mark 30 years of service for NISU. Therefore;

20/10/28: N03 MOTION

(Hope/Rickinson) – Carried

Be it resolved that the North Island Students' Union hereby commit a total of \$30 000 to the North Island Foundation. This donation shall be so disbursed;

January 2021, \$10 000

June 2021, \$10 000

June 2022, \$10 000

4. Purchases

North Island Students' Union has decentralized our offices, especially in the wake of COVID-19. This work will continue, even once learning returns to on campus delivery. Printing of office materials is part of usual work of the office of the Union, while acknowledging the best practices of reduced printing, at all times.

The infrastructure of the institution makes sharing technology a barrier to services.

Currently, pandemic pricing of office equipment is fluctuating, and spending for Port Alberni is dependent on appropriate pricing for that service level. This spending proposal will stay open until the end of Board term, April 30, 2021

Therefore;

20/10/28: N04 MOTION

(Hope/Stephen) –

Be it resolved that spending be made available for toner based printers for Campbell River, up to \$1200 and up to \$750 for Port Alberni.

North Island Students' Union uses Apple products for all Union work. The campuses each have a cell phone afforded to the offices, to support Zoom meetings, event photos, discussions on campus

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and in community. The supportive work of the Organiser, Digital Connections would be best served if this position also had an iPhone, therefore;

20/10/28: N05 MOTION

(Rickinson/Hope) – Carried

Be it resolved that the current iPhone SE be acquired for the Organiser, Digital Connections position. This phone is \$600 before taxes.

North Island Students' Union produces swag each term, to build solidarity and support teambuilding. The Union works with Fairware Products, to ensure fair and equitable products are attained. Without being on campuses this year, the usual second swag order was not required this Fall. In recognition of the extra efforts of 2020, the staff would like to recognize the current Board with hoodies, at no cost to the Board.

20/10/28: N06 MOTION

(Hope/Stephen) – Not Carried

Be it resolved that the Union move forward with either Union made Hoodies for \$900/Or Canvas brand for \$600 for Board and staff.

5. Governance

The registered name of the Union is North Island Students' Union Local 72 Canadian Federation of Students. Having seen successful expulsion from the CFS in 2018, therefore

20/10/28: N07 MOTION

(Hope/Rickinson) – Carried

Be it resolved that the BC Societies Act name of the Union be recommended for review to the next general meeting. The BC Societies requires three names be suggested, in order of preference. Therefore;

North Island Students' Union

North Island Students' Union, Local 15 British Columbia Federation of Students

North Island Students' Union, British Columbia Federation of Students Local 15

The constitution and bylaws of the Union face usual review each three years, as per bylaw XVIII therefore;

20/12/02: N08 MOTION

(Hope/Stephen) – Carried

Be it resolved that a Constitution and Bylaws committee be struck and make report to the scheduled January 6 meeting of the Board. Be it further resolved, in order to facilitate these changes, a Special General Meeting be called for January 22, 2 pm

4. REPORTS

4.1 Report from College Committees

- Education Council
- Board of Governors
- Planning and Standards Committee
- Federation Representative

4.2 Reports from Staff

- Emma Warren -

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Board of Directors Meeting, December 2, 2020

- **Rebecca Lennox -**
- **Ariella Waddell -**
- **Andrew Dalton -**
- **Carissa Wilson -**

5. ADJOURNMENT: 5:34 pm

Next meeting of the Board, January 6, 2021