

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **September 22 2021**

Attendance: Doucette, Dunbar, Pandey, Scarlatti, Warren, Wilson

CALL TO ORDER - 4:32

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

21/09/22: N01 MOTION

(Doucette/Scarlatti) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

21/09/22: N02 MOTION

(Scarlatti/ Doucette) - Carried

*Be it resolved, that minutes from the **August 25 2021** Meeting be accepted as presented.*

3. NEW BUSINESS

Whereas, the External Relations Director has been on leave since June 2021, Liam McIlvenna has tendered resignation of the position

21/09/22: N03 MOTION

(Pandey/Scarlatti) - Carried

Be it resolved, the resignation of External Relations Director Liam McIlvenna be accepted. Be it further resolved this vacancy will see by-election at the November Semi-Annual General Meeting.

Whereas, the Fairware store will open October 18 to facilitate membership development materials for January, further, due to high interest in the fall items, resulting in low inventory on key items such as pens, highlighters and lanyards

21/09/22: N04 MOTION

(Doucette/Pandey) - Carried

MINUTES

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Be it resolved, up to \$3000 before tax, be made available for winter membership development materials.

Whereas, to receive report of the fall 2021 Labour Committee, the meeting shall move *in camera*

21/09/22: N05 MOTION
(Scarlatti/Doucette) - Carried

Be it resolved, the meeting moved in camera - 4:39

Whereas, the *in camera session ends*

21/09/22: N06 MOTION
(Pandey/Scarlatti) - Carried

Be it resolved, the meeting ends the in camera session - 5:07pm

Whereas, with thanks the the fall Labour Committee

21/09/22: N07 MOTION
(Doucette/Scarlatti) - Carried

Be it resolved, the report of the Labour Committee be accepted, and the recommended changes be adopted until Organiser Lennox returns from Maternity Leave.

4. REPORTS

4.1 Report from Committees

- Board of Governors - Director Scarlatti acclaimed his seat as Student, Representative, will meet tomorrow have more to update next meeting
- Education Council - 2 students acclaimed seats both Director Christopher Scarlatti & Benson Daniel Babu, extended nomination period to allow more students to come forward to sit on the council
- Planning and Standards - recent meeting cancelled, will be rescheduled
- Report from Federation Rep - Heading to Vancouver this weekend for the BCFS Executive meeting, more to report next meeting

4.2 Reports from Staff

MINUTES

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Board of Directors Meeting, **September 22 2021**

- Emma Warren - Orientations were a big success, social media work and updating information on our app, administering the Health and Dental plan running smoothly
- Carissa Wilson - Orientations were successful and was great to be joined by Melissa, the Chairperson of the BCFS, moderated both all candidates events for the Federal Election which were well received, supporting advocacy cases, financial work to wrap up the audit season

5. OTHER BUSINESS

Planning for fall events

Orange Shirt Day - tabling scheduling

Friendsgiving

Spooky Birthday

Electoral Committee Report

Using the app, & contributing to social media

6. ADJOURNMENT - 5:49

Next meeting of the Board, **October 20 2021**

Next Committee of the Whole meeting, **October 6 2021**

MINUTES

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Board of Directors Meeting, **October 20, 2021**

Attendance: Cooper, Doucette, Dunbar, Pandey, Scarlatti, Warren, Wilson

CALL TO ORDER - 4:32

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

21/10/20: N01 MOTION

(Scarlatti/Doucette) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

21/10/20: N02 MOTION

(Doucette/Pandey) - Carried

Be it resolved, that minutes from the September 22 Board of Directors meeting be accepted as presented.

3. NEW BUSINESS

Whereas, the by-election closed October 15, 4 pm following an extension as approved on the workplace communication tool Slack, the following members are so ratified as Union Representatives, term ending April 30, 2022.

21/10/20: N03 MOTION

(Scarlatti/Pandey) - Carried

Be it resolved, Valentina Irving, Sam Larente, Trishant Sabloak, Vincent Michaud & Nicholas Anderton be welcomed as 2021/2022 Union Representatives.

Whereas, the Campbell River campus office is new, in a new location and much larger than previous, the office has the capacity to receive members inside the space. Whereas, the ongoing COVID-19 pandemic sees the need to create mechanical barriers between day to day member drop ins and staff work spaces. Whereas, wherever possible, sourcing local work with local resources is best practices,

21/10/20: N04 MOTION

(Pandey/Doucette) - Carried

MINUTES

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Board of Directors Meeting, **October 20, 2021**

Be it resolved, the October 12 decision to have Cumberland Crate Co create two counters for the Campbell River office be ratified after discussion in the workplace communication tool Slack. The counters are estimated to cost \$3700, pre tax.

Whereas, as per Bylaw IV, section 2, the Union must call a semi-annual general meeting. Whereas, this meeting shall see the receipt of the audited financial statements. Whereas, COVID-19 has seen delays in many areas,

21/10/20: N05 MOTION

(Scarlatti/Pandey) - Carried

Be it resolved, an extension to Bylaw IV, section 2 be granted and the 2021 semi-annual general meeting be called for December 1, 2021.

4. REPORTS

4.1 Report from Committees

- Board of Governors - report received at Committee of the Whole, October 6, nothing to report
- Education Council - 3 new student reps started, vacancy for faculty and report representative trying to get those filled
- Planning and Standards - nothing to report, next meeting in November
- Report from Federation Rep - Going to attend Skills Training on Nov 5, e-proctoring- met with Researcher from BCFS - will present to the college the information

4.2 Reports from Staff

- Emma Warren, Organiser - Services - Taco lunch in KV was a successful, H&D work was primary focus- the plan became active on October 20th 10 days before the end of the blackout period which was fantastic, continuing to plan upcoming events, our By-Election was successful we now have 5 newly elected Union Reps.
- Carissa Wilson, Executive Director - Taco lunch was a great success, well received and great to build connections with all of the NIC community, Dominos & deals app connections, Meeting with Registrar, Nov 19 Pizza in PA, Invite our Reps to think about events for Nov, items for next SWAG order

5. OTHER BUSINESS

NISUs Birthday Celebration planning

MINUTES

North Island Students' Union

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Board of Directors Meeting, **October 20, 2021**

6. ADJOURNMENT- 5:37

Next Committee of the Whole meeting - **November 3, 2021**

Next Board of Directors meeting - **November 17, 2021**

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **November 24, 2021**

Attendance: Cooper, Doucette, Dunbar, Pandey, Scarlatti, Warren, Wilson

CALL TO ORDER - 4:31

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

21/11/24: N01 MOTION

(Scarlatti/Doucette) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

21/11/24: N02 MOTION

(Pandey/Doucette) - Carried

Be it resolved, that minutes from the October 20, 2021 Board of Directors meeting be accepted as presented.

3. NEW BUSINESS

Whereas, the British Columbia Federation of Students has provided notice for the 40th Annual general meeting, January 13 - January 16, 2022 in Richmond, BC

21/11/24: N03 MOTION

(Doucette/Pandey) - Deferred

Be it resolved, the following delegates attend:

Director Scarlatti, registered voter

XXXXXXXXXXXXX,

Organiser Warren,

Executive Director Wilson

Whereas the annual audited financial statements sees receipt,

21/11/24: N04 MOTION

(Scarlatti/Pandey) - Carried

Be it resolved, the audited financial statements be accepted as presented and be it further resolved the audit report be presented to the Semi Annual General Meeting, December 1 2021, 5:30 pm

MINUTES

North Island Students' Union
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Board of Directors Meeting, **November 24, 2021**

Whereas the annual operating budget sees receipt,

21/11/24: N05 MOTION

(Scarlatti/Pandey) - Carried

Be it resolved, the Budget 2021 - 2022 be accepted as presented and be it further resolved the budget be presented to the Semi Annual General Meeting, December 1 2021, 5:30 pm

4. OTHER BUSINESS

- Discussion on NISU engaging a co-op or practicum student to support NISU in our administrative work while Organiser-Lennox is on maternity leave.
- Diva Cups - Equity work

5. ADJOURNMENT - 17:57

Next Committee of the Whole meeting - December 1, 2021 prior to SAGM

SAGM - December 1, 2021

Next Board of Directors meeting - December 15, 2021

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Board of Directors Meeting, **December 15, 2021**

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CALL TO ORDER - 4:32

Acknowledgment of Traditional Territory

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

21/12/15: N01 MOTION

(Larente/Scarlatti) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

21/12/15: N02 MOTION

(Scarlatti/Cooper) - Carried

Be it resolved, that minutes from the November 24, 2021 Board of Directors meeting be accepted as presented.

3. NEW BUSINESS

Whereas, Motion N03 from the November 24, 2021 Board of Directors meeting saw deferral,

21/12/15: N03 MOTION

(Larente/Scarlatti) - Carried

Be it resolved, the following delegates attend the British Columbia Federation of Students 40th Annual general meeting, January 13 - 16, 2022:

Director Scarlatti, registered voter

Director Doucette,

Director Pandey,

Director Larente,

Organiser Warren,

Executive Director Wilson

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **December 15, 2021**

Whereas, as per Bylaw VIII section 1. a, General Election for Union Representatives shall be held between January 1 & March 30 of each year,

21/12/15: N04 MOTION

(Larente/Pandey) - Carried

Be it resolved, the following schedule be adopted:

Notice of election provided, January 31, 2022

Nomination period, March 2 - 16

Should more than 25 members be nominated:

Campaigns open, March 17

Voting days, March 28, 29, 30

Whereas, as per Bylaw VIII section 6, the Students' Union must establish an electoral committee, which shall be comprised of:

- i. one (1) Union Representative not seeking re-election;
- ii. one (1) member of the staff of the Students' Union who shall act as Chief Returning Officer; and
- iii. the chairperson of the Federation or their designate.

21/12/15: N05 MOTION

(Pandey/Scarlatti) - Carried

Be it resolved, the electoral committee be;

Director Scarlatti,

Executive Director Wilson, Chief Returning Office

and the BCFS Chairperson or their designate

Whereas, as per Bylaw VIII section 7, campaign financing shall not exceed limit established by the Board of Directors

21/12/15: N06 MOTION

(Pandey/Cooper) - Carried

Be it resolved, self directed campaign financing be limited to \$50 maximum.

Candidates are able to print up to 10 posters, self designed, in NISU offices with no fee.

4. OTHER BUSINESS

- Winter 2022 Orientation
- Emails sent to Directors from outside community organizations & health and dental
- Tyee Square

5. ADJOURNMENT- 5:28

Next Committee of the Whole meeting - **January 11, 2022**

Next Board of Directors meeting - **January 18, 2021**

MINUTES

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Board of Directors Meeting, **December 15, 2021**

HAPPY HOLIDAYS AND NEW YEAR!