

# AGENDA

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, **September 27, 2022**

Attendance: Esperanza, Michaud, McColm, Probert, Lennox, Wilson

## CALL TO ORDER - 17:07

### Acknowledgment of Traditional Territory

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.*

### 1. ADOPTION OF AGENDA

The Board will adopt the agenda.

22/09/27: N01 MOTION

(McColm/Esperanza) - Carries

*Be it resolved, that the agenda be adopted, as presented.*

### 2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

22/09/27: N02 MOTION

(Esperanza/McColm) - Carries

*Be it resolved, that minutes from the August 31, 2022 meeting be accepted as presented.*

### 3. NEW BUSINESS

Whereas, the Union held a referendum from September 20 through September 22, surveying membership about the definition of full time studies, with the question; Are you in favour of updating the definition of full time studies to six credits or equivalent and whereas 8% of the electorate voted in the referendum with Election Buddy reporting 88% in favour of the change. Furthermore, this change will offer more students access to health and dental coverage and will remove barriers for members who access the Department of Accessible Learning. Therefore;

22/09/27: N03 MOTION

(McColm/Esperanza) -Carries

*Be it resolved, the results of the health and dental referendum be ratified and be it further resolved, Union staff are directed to implement said changes into the health and dental policy and work with institution staff to ensure changes are in place for fall 2023.*

Whereas, as per Bylaw VIII section 1. b, by-election for Union Representatives may be held between September 15 & October 30 of each year. With up to 25 Union Representative positions, the Union currently sees vacancy in 12 positions. Furthermore, as a multi campus organisation with remote members, and all

## AGENDA

North Island Students' Union

Local 15 British Columbia Federation of Students

Board of Directors Meeting, **September 27, 2022**

votes are valuable, in event a full election is triggered, it is recommended the Union engage Election Buddy to facilitate a digital election; therefore

21/08/25: N04 MOTION

(Esperanza/McColm) - Carries

*Be it resolved, the following schedule be adopted*

*Notice of by-election, September 12*

*Nominations open, September 26 - October 7, 4 pm*

*Should more than 12 members be nominated:*

*Campaign period, October 11 - 17*

*Voting, October 18, 19 and 20 until 4 pm*

Whereas, as per Bylaw VIII section 6, the Students' Union must establish an electoral committee, Therefore;

22/09/27: N05 MOTION

(Esperanza/McColm) - Carries

*Be it resolved, Executive Director Wilson and Director Michaud be appointed on the Electoral Committee.*

Whereas, as per Bylaw IV, section 2, the Union must call a semi-annual general meeting. Whereas, this meeting shall see the receipt of the audited financial statements. Therefore;

21/10/20: N06 MOTION

(McColm/Esperanza) - Carries

*Be it resolved, as per Bylaw IV, section 2 the 2022 semi-annual general meeting be called for November 22, 2022 at 5 PM, on the Campbell River campus and via BlueJeans.*

Whereas, the 2021/2022 Board of Director's made up to \$200 per month available per campus to provide fresh fruit and granola bars to members. This service sees continued use with an increase this fall. Current economy sees high inflation and increased costs for food particularly and food baskets are often empty shortly after filling them. Therefore;

22/09/27: N07 MOTION

(McColm/Esperanza) - Carries

*Be it resolved, that the service of supplying fresh fruit and granola bars be continued with maximum funding as follows; \$300 for K'ómoks Valley and Campbell River, \$200 for Port Alberni, and \$100 for Mixalakwila.*

Whereas, as per organisational standards of policy management see the need for regular review,

# AGENDA

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, **September 27, 2022**

22/09/27: N08 MOTION

(Esperanza/McColm) - Carries

*Be it resolved, a policy committee be formed to review current policies, with focus on Clubs Policy and Health and Dental policies. The committee will report to the Board. The committee shall include ED Wilson, Organiser Lennox and Organiser Probert.*

## 4. REPORTS

### 4.1 Community Reports

National Day of Truth and Reconciliation

City of Courtenay all candidate meeting

### 4.1 Reports from Staff

- Organiser - Advocacy, Rebecca Lennox
- Organiser - Services, Joanne Probert
- Executive Director, Carissa Wilson

## 5. OTHER BUSINESS

## 6. ADJOURNMENT

The Board will adjourn the meeting at the close of business

22/08/31: N09 MOTION

(Esperanza/ McColm) - Carries

*Be it resolved, the meeting be adjourned at 17:34*

Next Committee of the Whole meeting, **October 5, 2022**

Next meeting of the Board, **October 25, 2022**

# **AGENDA**

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, October 25, 2022

Attendance: McColm, Michaud, Dysserinct, Probert, Wilson, Lennox, Esperenza

## **CALL TO ORDER - 17:05**

### **Acknowledgment of Traditional Territory**

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.*

### **1. ADOPTION OF AGENDA**

The Board will adopt the agenda. Therefore;

22/10/25: N01 MOTION

(Dysserinct/McColm) - Carries

*Be it resolved, that the agenda be adopted, as presented.*

### **2. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

The Board will adopt minutes from previous meeting. Therefore;

22/10/25: N02 MOTION

(Dysserinct/Esperenza) - Carries

*Be it resolved, that minutes from the September 27, 2022 meeting be accepted as presented.*

### **3. NEW BUSINESS**

Whereas, as per Bylaw VIII section 1. b, a by-election for Union Representatives was held in September. The Union saw four Union Representatives acclimated seeing 17 out of a possible 25 positions filled. Therefore;

22/10/25: N03 MOTION

(Esperenza/Dysserinct) - Carries

*Be it resolved, the results from the 2022 by-election be ratified and welcome Emily Watts, Mary Rickinson, Florence Chinogra, and Michel Granados as Union Representatives, term ending April 30, 2023.*

Whereas, draft financial statements for the Unions audit of fiscal year 2021/2022 are ready to be presented, Therefore:

22/10//25: N04 MOTION

(Esperenza/Dyssernick) - Carries

*Be it resolved, the audited financial statements be accepted as presented and be it further resolved the audit report be presented to the Semi Annual General Meeting, November 22, 5:00 pm*

# AGENDA

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, October 25, 2022

Whereas, the financial work of the Union requires succession planning. Whereas, the Union has appointed the firm of Tompkins Wozney LLP for previous audits and they have an understanding of the work of the Union, as well as the financial structure. Further, they have proven to be a reliable and efficient. Therefore;

22/10/25: N05 MOTION

(Dysserinck/McColm) - Carries

*Be it resolved, the auditing firm, Tompkins Wozney LLP, be recommended to the membership for appointment for the 2022/2023 fiscal year.*

Whereas, Union Representatives are encouraged to fill portfolio positions; Women Students' Representative, Indigenous Students' Representative, Students' Accessibility Representative and Campus Representatives. Furthermore, these portfolio positions are entitled to \$50 a month. Therefore;

22/10/25: N06 Motion - Tabled

(Dysserinck/Esperenza)- Tabled \_ carries

*Be it resolved that, XXXXX has secured the role of XXXXX portfolio*

Whereas membership development and NISU brand recognition are encouraged through the purchasing and distribution of membership development products. Furthermore, order for winter 2023 are due. Therefore;

22/10/25: N07 Motion

(Dysserinck/McColm) - Carries

*Be it resolved, the Union make available, up to \$5,000 for membership development materials with minimal plastic items and a focus on stationary fundamentals.*

## 4. REPORTS

### 4.1 Reports from Staff

- Organiser - Advocacy, Rebecca Lennox
- Organiser - Services, Joanne Probert
- Executive Director, Carissa Wilson

## 5. OTHER BUSINESS

## 6. ADJOURNMENT

The Board will adjourn the meeting at the close of business

22/08/31: N08 MOTION

(Mc Colm/Dysserinck) - Carries

*Be it resolved, the meeting be adjourned at 18:05*

## **AGENDA**

North Island Students' Union

Local 15 British Columbia Federation of Students

Board of Directors Meeting, October 25, 2022

Next Committee of the Whole meeting, November 8, 2022

Semi Annual General Meeting, November 22, 2022

# MINUTES

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, December 13, 2022

Attendance: Dysserinck, Michaud, McCann-Anderton, McColm, Hernandez Granados, Rickinson, Wilson, Lennox, Probert,

CALL TO ORDER – 5:05

## Acknowledgment of Traditional Territory

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.*

## 1. ADOPTION OF AGENDA

22/12/13: N01 MOTION

(Dysserinck / Rickinson)-Carries

Be it resolved, the agenda be adopted, as presented.

## 2. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/12/13: N02 MOTION

(McCann-Anderton / Rickinson) – Carries

Be it resolved, the Minutes from the October 25, 2022 Board of Directors meeting be accepted as presented.

22/12/13: N03 MOTION

(Dysserinck / Rickinson) – Carries

Be it resolved, the minutes from the November 22, 2022 Semi-Annual General Meeting be adopted, as presented.

## 3. NEW BUSINESS

Whereas bylaw VII, 2 f states Board of Directors shall endeavor to adopt a term based schedule of planned meetings. Therefore;

22/12/13: N04 MOTION

(McColm / McCann-Anderton) - Carries

Be it resolved the Board of Director and Committee of the Whole meetings be scheduled for the following Tuesdays at 5 PM.

|             |                            |
|-------------|----------------------------|
| January 17  | Committee of the Whole     |
| January 31  | Board of Directors meeting |
| February 14 | Committee of the Whole     |
| February 28 | Board of Directors meeting |
| March 14    | Committee of the Whole     |
| March 28    | Board of Directors meeting |

# MINUTES

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, December 13, 2022

|          |                            |
|----------|----------------------------|
| April 11 | Committee of the Whole     |
| April 25 | Board of Directors meeting |

Whereas, SAGM12 MOTION was deferred to this Board of Directors meeting. Therefore, whereas, ongoing planning and financial responsibility are integral to the wellbeing of the Union. Therefore;

22/12/13: N05 MOTION

(Rickinson /McCann-Anderton) – Carries

Be it resolved, the proposed budget for 2022/2023 be reviewed and accepted as presented.

Whereas, SAGM13 MOTION was deferred to this Board of Directors meeting. Therefore, whereas, the Clubs Policy has been updated to reflect current Union standards and is ready for adoption, therefore;

22/12/13: N06 MOTION

(McCann-Anderton / Rickinson)- Carries

Be it resolved; the Clubs Policy be adopted as presented

Whereas NISU strives to foster an environment of mutual respect and teamwork which provides services, advocacy, and community to students. Further, the Union does its best work when staff and the Board of Directors are working together with a clear understanding of roles and responsibilities. Furthermore, facilitation can help improve operations and governance. Therefore;

22/12/13: N07 MOTION

(Rickinson / McCann-Anderton)- defeated

Be it resolved, the Union seek two quotes from governance liaisons to facilitate training for governance review and team building. Further, be it resolved the quote found to best suit the Union be accepted and training be planned, as soon as possible in 2023.

(Rickinson / McCann-Anderton)- Carries

N07.1 Be it resolved, the Union seek two or more quotes for team building, with the options being presented to the Board of Directors for review and selection

(Rickinson / McCann-Anderton)- Carries

N07.2 Be it resolved, the Union seek two or more quotes for governance review, with the options being presented to the Board of Directors for review and selection

Whereas, the BC Federation of Students has provided notice for the Annual General Meeting (AGM), January 19 – 22, 2023 in Richmond. Furthermore, the date for confirmation of



# MINUTES

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, December 13, 2022

attendance has passed and the workplace tool Slack was used to register attendance.  
Therefore;

## 22/12/13: N08 MOTION

(McCann-Anderton / Dysserinct) - Carries

Be it resolved that the following members to ratified for attendance at the 41 BCFS  
AGM, January 19 – 22, 2023 in Richmond, BC.

Director Rickinson, Union Representatives Hernandez Granados and Watts,  
Organiser Probert, and Executive Director Wilson.

## 4. REPORTS

### 4.1 Reports from Staff

- Organiser - Advocacy, Rebecca Lennox
- Organiser - Services, Joanne Probert
- Executive Director, Carissa Wilson

## 5. OTHER BUSINESS

- Agenda discussion-Include Director reports in agendas from now on

## 6. ADJOURNMENT

The Board will adjourn the meeting at the close of business, therefore;

## 22/12/13: N09 MOTION

(Rickinson/ McCann-Anderton)-Carries

Be it resolved, the meeting be adjourned at (6:30)

Next Committee of the Whole meeting, January 17, 2023

Next Board of Directors meeting, January 31.