

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **September 26, 2023**

Attendance: Collett, Fox, Rumbidza Karumbidza, Hernandez Granados, Tonny (via Phone)
Lennox, Probert, Wilson

Guests: Oaxaca Morales

Regrets:

Absent: Kaur

CALL TO ORDER -5:04

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

23/09/26: N01 MOTION

(Hernandez Granados / Collett) - Carried

Be it resolved, the agenda be adopted, as presented.

2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from previous meeting.

23/09/26: N02 MOTION

(Collett) / Rumbidza Karumbidza) - Carried

Be it resolved, minutes from the August 29 meeting be accepted as presented.

The Board will accept receipt of information.

23/09/26: N03 MOTION

(Collett) / Rumbidza Karumbidza) - Carried

Be it resolved, memo be accepted for receipt.

3. NEW BUSINESS

Whereas, brand recognition of North Island Students' Union is achieved through events and the purchasing and giveaway of membership development items, often known as swag items. Furthermore, the winter semester sees new students joining NISU who did not receive swag in the fall semester. Further, the

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Federation has worked with Fairware to cultivate ethical swag items in a cost-effective catalogue. Therefore;

23/09/26: N04 MOTION

(Hernandez Granados / Collett) - Carried

Be it resolved, up to \$3000 pre taxes, be made available for winter membership development materials.

Whereas, October is International Attention Deficit Hyperactivity Disorder Awareness month. Whereas, ADHD's official classification as a neurodevelopmental disorder also defines this condition as a permanent disability. For students with ADHD, the impairments in executive function can make education both difficult and challenging to succeed. Furthermore, achieving one's education potential affects a person's ability to take part in the labour market, live independently, participate meaningfully in society, and realize their full potential. Furthermore, since one of the aims under the Accessible Canada Act, is to identify, remove and prevent barriers to accessibility to education and students with ADHD are among those facing such barriers. Therefore;

23/09/26: N05 MOTION

(Collett / Hernandez Granados) - Carried

Be it resolved, the Union celebrate ADHD awareness month in October by organising events and connections for students and faculty. Be it further resolved, a budget of \$500 be provided to host events and staff be tasked with seeking collaborations within the community and the Federation.

Whereas, a referendum has been called for October 2023. Whereas, the Union has engaged the third party election software, Election Buddy to ensure electoral accuracy. Further, a Referendum Committee shall oversee the operations of the referendum. Therefore,

23/09/26: N06 MOTION

(Collett / Rumbidza Karumbidza) -Carried

Be it resolved, Executive Director Wilson be appointed as Chief Returning Officer and Director Tonny be appointed to the Referendum Committee.

Whereas, a referendum has been called for October 2023. Whereas, ensuring strong student engagement at campuses is best achieved by dedicated, non-student referendum clerks. Therefore,

23/09/26: N07 MOTION

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(Collett / Hernandez Granados)-Carried

Be it resolved, up to three non-student referendum clerks be cultivated for voting days, October 31, November 1 and 2. Be it further resolved, the clerks will work a variety of hours, to connect with day and evening members. Hiring and supervision of the clerks will be a responsibility of the Labour Committee.

Whereas, since 2021, the Union has been donating \$600 annually to each food bank in the communities served; Courtenay, Campbell River, Port Alberni & Port Hardy, recognizing that members facing food insecurity are accessing these important community resources. Whereas, recent visits with the Courtenay and Campbell River food banks brought to light a shortfall of menstrual products in these spaces. Therefore;

23/09/26: N08 MOTION

(Hernandez Granados / Collett)- Carried

Be it resolved, the Union donate bulk menstrual products to Campbell River, Courtenay, Port Alberni, and Port Hardy food banks instead of financial contributions. The annual amount of this purchasing shall be \$1600.

Whereas, food insecurity and lack of access to affordable, wholesome foods are concerns for members. Whereas, Lush Valley Food Action Society is a local non-profit society working to improve food security and access to wholesome food at affordable rates. Whereas, Lush Valley has a bulk purchasing subscription service known as the Good Food Boxes which includes produce and eggs, available year-round, supports local farmers and also strengthens local food economy. Therefore,

23/09/26: N09 MOTION

(Collett / Hernandez Granados)- Carried

Be it resolved, the Union become a pickup point for Good Food Box subscriptions on the K'omoks Valley campus. Further, be it resolved the Union subsidize up to 10 Good Food Boxes for distribution to members.

Whereas, the Union represents a diverse community. Furthermore, one of NISU's pillars is community with goals to foster student integrations and a sense of belonging. Whereas, events are a great way for students to connect in person, therefore;

23/09/26: N10 MOTION

(Hernandez Granados / Collett)-Carried

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Be it resolved, the Union host a multicultural fair, featuring food, art, dance, and music from all cultural groups that wish to participate, with a budget of \$1000, coordinated by Director Fox.

Whereas, the Welcoming Communities Coalition (WCC), a subgroup of the Immigrant Welcome Centre, has a mission to help improve local capacity to foster inclusion and be welcoming communities, which aligns with the values and goals of the Union. Furthermore, the Union has been invited to provide a member to the WCC, which would strengthen the Union's ability to contribute to inclusive and multicultural communities, therefore;

23/09/26: N11 MOTION

(Hernandez Granados / Rumbidza Karumbidza)

Be it resolved, Director Fox become a member of the Welcoming Communities Coalition representing the Union.

Amendment-Moved by Hernandez Granados /Collette

Be it resolved Director fox and Hernandez Granados become members of the Welcoming Communities Coalition representing the Union.

Whereas, the Union is increasing work in the services area, with a focus on food services. Whereas, having Union Representatives and staff skilled to support this important pillar of work increases safety and efficacy for all. Further, adding skills for elected students and staff is a strong way to contribute to these valuable members who dedicate time to the Union, therefore;

23/09/26: N12 MOTION

(Collett / Hernandez Granados)- Carried

Be it resolved, the Union will pay costs and fees for Union Representatives and staff to earn Food Safe Level One and Serving it Right certificates, payable upon successful completion of certificates, with preference for training with North Island College or bulk purchasing of materials. Be it further resolved, the Union will pay costs and fees for staff to earn Food Safe Level Two.

4. REPORTS

4.1 Reports from Board of Directors

Accessibility and Equity Director, Errington Collett

- ADHD awareness month gathering information, DALs, Craig Whitton, meeting with Amy Roe tomorrow, resources, Aaron from the ADHA

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Project is able to do an online event, Bionic Beats, Hoping for ADHD page for website.

Community Director, Joel Fox

- K'omoks orientation, Port Alberni orientation, policy review committee, CR Welcome event, sustainability committee, met with Selina Robertson Minister of Education, Mike Hillan meetings about tolerance and multicultural events, Site Blessing

Communications Director, Gracious Rumbidzai Karumbidza

- K'omoks Valley Orientation, International Orientation, Connect with new students, Raising awareness about NISU

Federation and Governance Relations Director, Michel Hernandez Granados

- K'omoks Orientation, K'omoks Valley welcome event, Campbell River Welcome event, NISU yoga, Sustainably Committee, Beauford Site Blessing, Minister Selina Robertson,

Internal Relations Director, Jestin Tonny

- K'omoks Valley Orientation, raising awareness about how BoG and Ed co differ from NISU, Meeting with CMAW

Services Director, Sukh Kaur

- Absent

4.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox

Organiser – Services, Joanne Probert

Executive Director, Carissa Wilson

5. OTHER BUSINESS

Whereas, the Union passed a motion at the August 29 meeting to run a referendum. Whereas, static student enrollment is lower than anticipated. Furthermore, the Registrar has advised that student fees being charged per credit provides a more equitable calculation. Whereas, Roberts Rules provides the ability to amend a motion and it must pass with 2/3 of the vote. Therefore;

23/09/26 N13

(Hernandez Granados / Rumbidza Karumbidza)-Carried

Be it resolved, motion N06 from the August 29 regular business meeting be amended as follows.

Be it resolved, the Union prepare to offer a referendum, with notice to members provided in October, seeking the opinion of an increase to base membership fees of \$1 per credit in order to increase Union staff to support a move into food service delivery.

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6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

23/09/26: N14 MOTION

(Tonny/ Hernandez Granados) - Carried

Be it resolved, the meeting be adjourned at 6:23

Next Committee of the Whole meeting, October 10.

Next meeting of the Board, October 24.

AGENDA

North Island Students' Union
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Board of Directors Meeting, **October 24, 2023**

Attendance: Collett, Fox, Rumbidza Karumbidza, Hernandez Granados, Tonny, Kaur, Lennox, Wilson

Regrets:

Absent:

Guests: Oaxaca Morales

CALL TO ORDER – 17:02

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

23/10/24:N01 MOTION

(Tonny / Hernandez Granados) - Carried
Be it resolved, the agenda be adopted, as presented.

2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from previous meeting.

23/10/24:N02 MOTION

(Rumbidza Karumbidza / Hernandez Granados) - Carried
Be it resolved, minutes from the September 26 meeting be accepted as presented.

The Board will accept receipt of information.

23/10/24:N03 MOTION

(Hernandez Granados / Fox) - Carried
Be it resolved, memo be accepted for receipt.

3. NEW BUSINESS

Whereas, Ashcroft and Associates have failed to produce essential documents needed for our yearly audit in a timely manner. Whereas, their inconsistent work practices, unclear billing structure, poor communication, and grievous mistakes on employees T4's have added considerable stress and staff hours along with possible out of pocket financial repercussions to staff. Furthermore, Veloso Bookkeeping Services specializes in not-for-profit financial services and has been recommended as a quality service provider.

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Board of Directors Meeting, **October 24, 2023**

Therefore;

23/10/24:N04 MOTION

(Hernandez Granados/Tonny) - Carried

Be it resolved, the Union serve notice to Ashcroft and Associates on November 1 for termination of services. Be it further resolved, the Union engage the services of Veloso Bookkeeping Services starting November 1, 2023.

Whereas, as per Bylaw IV, section 2, the Union must call a semi-annual general meeting between October 15 and November 15. Whereas, Ashcroft and Associates has failed to prepare documents needed to complete the annual audit. Therefore;

23/10/24:N05 MOTION

(Hernandez Granados / Fox) - Carried

Be it resolved, the Board of Directors grant an extension to hold the Semi Annual General Meeting, until December 1, 2023.

Whereas, as per Bylaw IV, section 2, the Union must call a Semi-Annual General Meeting. Therefore;

23/10/24:N06 MOTION

(Tonny / Kaur) - Carried

Be it resolved, the Union call it's Semi Annual General Meeting for November 28 at 5:00 on the K'ómoks Valley campus.

Whereas the Board of Directors must present its annual Strategic Plan at the Semi-Annual General Meeting. Therefore;

23/10/24:N07 MOTION

(Tonny / Rumbidza Karumbidza) - Carried

Be it resolved, the regular November business meeting of the Union be scheduled for November 21, at 5:00 on the K'ómoks campus, instead of November 28.

Whereas, moving *in camera* is best practice while discussing labour, land, or law. Whereas the Labour Committee will deliver a report. Therefore,

23/10/24:N08 MOTION

(Rumbidza Karumbidza / Tonny) - Carried

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Board of Directors Meeting, **October 24, 2023**

Be it resolved, the meeting move in camera to receive a report from the Labour Committee. Moved in-camera at 17:35 and returned to open meeting at 17:47.

Whereas, the Board has received recommendations from the Labour Committee. Therefore,

23/10/24:N09 MOTION

(Hernandez Granados / Tonny) - Carried

Be it resolved, the recommendations of the Labour Committee be accepted as presented.

4. REPORTS

4.1 Reports from Board of Directors

Accessibility and Equity Director, Errington Collett - ADHD awareness month table with Amy, Film with elders

Community Director, Joel Fox - Welcoming coalition with immigration welcome centre, Community celebration at Native Sons Hall, Labour Committee, stand-up comics in Valley want to do a show for us, Mike Hillian meeting,

Communications Director, Gracious Rumbidzai Karumbidza - Focused on studies.

Federation and Governance Relations Director, Michel Hernandez Granados - Labour Committee meeting, Good food box sample, Vancouver for Executive meeting of BCFS, highlight Rise Up has created a lot of momentum, lowlight is issue of affordability, Referendum pitch for class talks, Toastmasters club attendance

Internal Relations Director, Jestin Tonny - Labour Committee, meeting with CMAW reps, signing documents and approving transactions, Community celebration at Native Sons Hall,

Services Director, Sukh Kaur - focusing on studies, talking about referendum with students

4.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox- Website training

Labour Committee, Meeting with Courtenay Councillor Hillian, Planning for referendum, Pumpkin Carving planning, Meeting with Lois from Days For Girls, Committee of the Whole planning, Committee of the Whole meeting

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Executive Director, Carissa Wilson - Audit, Bookkeeper, referendum, office organization,

5. OTHER BUSINESS

6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

23/10/24:N10 MOTION

(Hernandez Granados / Kaur) - Carried

Be it resolved, the meeting be adjourned 18:14

Next Committee of the Whole meeting, December 10

Next meeting of the Board, November 21

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **November 28, 2023**

Attendance: Collett, Fox, Karumbidza, Hernandez Granados, Tonny, Kaur, Lennox, Probert, Wilson

Guests: Mackenzie

CALL TO ORDER - 18:36

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

23/11/28:N01 MOTION

(Hernandez Granados/Kaur) - Carried

Be it resolved, the agenda be adopted, as presented.

2. NEW BUSINESS

Whereas, Union staff have joined Construction, Maintenance and Allied Workers Canada (CMAW), Local 2020. Further, Union staff have bargained in good faith with CMAW and Internal Relations Director Tonny, resulting in the first Collective Agreement for the staff, therefore;

23/11/28:N02 MOTION

(Kaur/Karumbidza) - Carried

Be it resolved, this Board ratify the Collective Agreement representing North Island Students' Union staff and Construction, Maintenance and Allied Workers Canada, Local 2020.

Whereas, the Labour Committee provided report to this Board highlighting the need for an Administrative support role to be added to the staff team, therefore;

23/11/28:N03 MOTION

(Hernandez Granados /Kaur) -

Be it resolved, the Labour Committee begin the hiring process, seeking an Administrative support staff member, for up to 15 hours per week.

Whereas, the Union is adding food services to the services area of Union work. Further, managing food services in two locations will require additional staff to deliver the services, manage food services staff, and manage day to day operations of the services. Therefore;

MINUTES

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23/11/28:N04 MOTION

(Tonny/Kaur) - Carried

Be it resolved, the Labour Committee begin the hiring process, seeking an Organiser – Operations, for up to 40 hours per week.

Whereas, the addition of a new Organiser position will require another MacBook be added to the computer fleet. Therefore;

23/11/28:N05 MOTION

(Hernandez Granados/Karumbidza) - Carried

Be it resolved, the Union acquire a new MacBook and accessories.

Whereas, the Union has the opportunity to buy equipment from the outgoing Custom Gourmet business at used equipment rates, ranging from cutlery to appliances. Therefore;

23/11/28:N06 MOTION

(Kaur/Tonny) - Carried

Be it resolved, up to \$25,000 be made available to purchase equipment for both NISU Eats location with a preference for gently used items.

Whereas, the Union is adding food services to the services area of Union work. Further, delivering the services will require day to day staff at two locations; Port Alberni and Courtenay. Therefore;

23/11/28:N07 MOTION

(Hernandez Granados/Kaur) - Carried

Be it resolved, the Labour Committee begin the hiring process, seeking two staff members in Port Alberni. Be it further resolved, the hiring committee hire up to six staff in Courtenay, with a preference for Custom Gourmet staff.

Whereas, the Union has already moved a motion to move banking from Island Savings to Coastal Community Credit Union. Further, Coastal Community Credit Union requires two student signors to open and operate the accounts, therefore;

23/11/28:N08 MOTION

(Karumbidza/Kaur) - Carried

Be it resolved, the signors for North Island Students' Union are;

Jestin Tonny, Internal Relations Director

Joel Fox, Chairperson

Carissa Wilson, Executive Director

MINUTES

North Island Students' Union

Local 15 British Columbia Federation of Students

Board of Directors Meeting, **November 28, 2023**

Joanne Probert, Organiser - Services

3. OTHER BUSINESS

4. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

23/11/28:N09 MOTION

(Hernandez Granados/Karumbidza) - Carried

Be it resolved, the meeting be adjourned at 19:01