

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, May 4, 2020

Attendance: Rickinson, Babu, Hope, Sujith, Meyer, Jesser, Wilson. C., Dalton

Acknowledgment of Traditional Territory

CALL TO ORDER – 15:01

• ADOPTION OF AGENDA

The Board will adopt the agenda.

04/05/20 : N01 MOTION

(Rickinson/Babu) – Carried

Be it resolved, that the agenda be adopted, as presented.

• ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

The Board will adopt minutes from previous meetings.

04/05/20 : N02 MOTION

(Rickinson/Babu) – Carried

Be it resolved, that minutes from the April 21, 2020 Annual General Meeting, be accepted as presented.

• NEW BUSINESS

Whereas, as per Bylaw XII, Portfolio Positions, the Board of Directors shall annually select at its first meeting in May, one (1) member to hold each Portfolio Position.

Further, self motivation of each portfolio shall be open, that members may self motivate for one to two (1-2) minutes, ahead of secure voting for each portfolio.

Available Portfolios: Staff Relations Officer
 Chairperson
 Federation Executive Representative
 Women Students' Representative
 Indigenous Students' Representative
 Accessibility Students' Representative

04/05/20 : N03 MOTION

(Babu/Hope) – Carried

Be it resolved, the following Directors be ratified as holding Portfolios, in the positions so noted

Shane Meyer	Staff Relations Officer
Shane Meyer	Chairperson
Mary Rickinson	Federation Executive Representative
Vacant	Women Students' Representative
Vacant	Indigenous Students' Representative
Vacant	Accessibility Students' Representative

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, May 4, 2020

Whereas as per Bylaw VII, section 2. f, the term schedule of Board of Directors meetings shall be set within two (2) weeks of the Board Election

04/05/20 : N04 MOTION

(Babu/Hope) – Carried

Be it resolved, the meetings of the 2020/21 Board of Directors, be as follows:

Wednesday, June 3
Wednesday, June 24
Wednesday, August 12
Wednesday, September 9
Wednesday, October 7
Wednesday, November 4
Wednesday, December 2
Wednesday, January 6, 2021
Wednesday, February 3
Wednesday, March 3
Wednesday, April 7

Whereas, as part annual staff contract review, a Labour Committee be struck, to support this work. This committee shall consist of the Executive Director, the Staff Relations Officer and at least one other Board Member

04/05/20 : N05 MOTION

(Babu/Hope) – Carried

Be it resolved, Andrew Dalton, Mary Rickinson, and XXXX form the Labour Committee and report to this Board, its work.

Whereas, the signing authorities of NISU see annual renewal

04/05/20 : N06 MOTION

(Babu/Hope) – Carried

Be it resolved the signing authorities be updated to

Shane Meyer, Internal Relations Director
Mary Rickinson, External Relations Director
Echo Hope, K'òmoks Valley Campus Director
Andrew Dalton, Executive Director
Carissa Wilson, Organiser, College Relations
Taryn Goodwin, Organiser, Events

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, May 4, 2020

Whereas, the British Columbia Federation of Students has appointed Fairware for the 2020/2021 Bulk Purchase program.

04/05/20 : N06 MOTION

(Babu/Hope) – Carried

Be it resolved, \$5000 before tax and fees, be made available for the bulk purchase of Federation swag, such as water bottles, pens and more.

Whereas, as part of fair compensation of Union staff, the three (3) Organisers are covered by an extended health and dental plan.

Further, the Federation Health Consortium first presented about Employee Assistance Plans (EAP) 2 years ago, showing the benefits to student members. EAPs are most typically a toll-free number available that serves as portal to professional supports, such as psychological, addiction, family and job & vocational counselling, personal finance guidance and health care navigation support. EAPs are a common addition to health and dental plans across the country. This work moved from the Consortium, to working with the provincial government to provide such a plan to all post secondary students in the province, not just those afforded coverage on existing extended health and dental plans, seeing these services available to part time students, as well. This plan was unveiled last week and is being promoted by the Union to our members. Further, recently the Consortium investigated the costs to add an EAP to the staff health and dental plan, and report this addition costing \$3.31 per month, per member.

04/05/20 : N07 MOTION

(Rickinson/Hope) – Carried

Be it resolved, the staff extended health and dental plan be expanded to include the EAP, as investigated by the Federation Consortium.

• REPORTS

- Report from College Committees

Report from the Education Council: none

Report of the Board of Governors: Wilson - challenges accessing meetings.

Report from Planning and Standards Committee: Wilson - good work.

Report from Federation Representative: Wilson - Meetings happen over zoom. Good work. Rickinson - BCFS will facilitate training as best as possible during this time. More work toward online learning.

Campaigns Report: Wilson - keep Knock out Interest Campaign going, pushing here2talk, health care to go app. Focusing more on services.

- **Reports from Staff**

- Executive Director
- Organiser, College Relations
- Organiser, Campus Relations

• OTHER BUSINESS

MINUTES

North Island Students' Union

Local 15 British Columbia Federation of Students

Board of Directors Meeting, May 4, 2020

- **ADJOURNMENT: 15:42**

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **June 10, 2020**

Attendance: Rickinson, Meyer, Hope, Stephen, Babu, Dalton

CALL TO ORDER - 3:15

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

20/06/10: N01 MOTION

(Babu/Hope) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. IN- CAMERA SESSION*

*As per motion N05 of the May 2020 meeting of this Board, the Labour Committee shall make their report.

3. MOTIONS ARISING FROM IN-CAMERA SESSION

20/06/10: N02 MOTION

(Rickinson/ Hope) - Carried

Be it resolved, that the Labour Committee be empowered to review and update the job descriptions for three (3) Organiser positions.

20/06/10: N03 MOTION

(Babu/ Hope) - Carried

Be it resolved, that the Labour Committee be empowered to engage in a hiring process for two (2) Organiser positions to be completed no later than August 15, 2020.

20/06/10: N04 MOTION

(Hope/Babu) - Carried

Be it resolved, that the Labour Committee be empowered to investigate Professional Development opportunities for new and returning staff.

4. ADJOURNMENT: 3:52

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, July 9, 2020

Attendance: Babu, Hope, Meyer, Stephen, Rickinson

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories we learn, live and play.

CALL TO ORDER – 4:09

• ADOPTION OF AGENDA

The Board will adopt the agenda.

07/09/20 : N01 MOTION

() – Carried,

Be it resolved, that the agenda be adopted, as presented.

• NEW BUSINESS

Health and Dental Renewal

Whereas the Students' Union is a member of the BCFS Student Health Consortium and procures student health and dental insurance and other connected services as a group with other Consortium members;

Whereas the service providers have offered revised pricing for the 2020/21 year and that this pricing and service offering has been evaluated and negotiated by the BCFS and Students' Union brokers, with supporting advice from the BCFS; therefore:

07/09/20 : N02 MOTION

(Rickinson/Babu) - Carried

Be it resolved that the 2020/21 health and dental renewal be accepted as presented by the BCFS Student Health Consortium and Prosum Health Benefits Inc. with all the rates and services described therein.

Broker Renewal

Whereas Prosum Health Benefits Inc. is the broker for the BCFS Student Health Consortium of which the Students' Union is a member;

Whereas Prosum Health Benefits Inc. is also the agent of record for the Students' Union, serving as its broker for the past number of years;

Whereas the original appointment was for a term of two years and was to continue beyond that unless cancelled and whereas that two year initial term concludes in August 2020; and

Whereas the continued appointment of Prosum Health Benefits Inc. is contingent on their being the brokers for the BCFS; therefore:

07/09/20 : N03 MOTION

(Rickinson/Hope) - Carried

Be it resolved that Prosum Health Benefits Inc. be appointed as the broker for the health and dental plan, and other related services for a period of three years commencing September 1, 2020.

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, July 9, 2020

TPA Participant Agreement

Whereas BCFS was directed by the member students' unions of its Student Health Consortium to procure, on behalf of the members, a data administration service;

Whereas in response to that direction, BCFS retained the services of J&D Benefits and established a service agreement on behalf of all Student Health Consortium member students' unions;

Whereas, as a member students' union of the Student Health Consortium, Students' Union representatives were part of the decision-making on the recruitment and retention of J&D Benefits; and

Whereas a motion has already been passed appointing J&D Benefits as a service provider for a period of three years; therefore:

07/09/20 : N04 MOTION

(Babu/Hope) - Carried

Be it resolved that a Participant Agreement be signed with BCFS confirming the retention of the firm J&D Benefits for data administration and connected services for the period of September 1, 2020 to August 31, 2023, and agreeing to adhere to the terms of the service contract between J&D Benefits and BCFS.

• **OTHER BUSINESS**

• **ADJOURNMENT:**

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, July 22, 2020

Attendance: Rickinson, Hope, Stephen, Meyer, Dalton, Wilson

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories we learn, live and play.

CALL TO ORDER – 4:13

• ADOPTION OF AGENDA

The Board will adopt the agenda.

07/09/20 : N01 MOTION

(Hope/Rickinson) – Carried

Be it resolved, that the agenda be adopted, as presented.

• NEW BUSINESS

Report from the Labour Committee

Moving forward with posting two positions, Organiser, Campus & Community Relations, to be hosted on the K'ómoks Valley campus, and Campus Coordinator for the Port Alberni campus. Organiser Wilson's job description has seen revisions and will spend several days a week on the Campbell River campus and includes the other two positions reporting to her.

Report from Federation Representative

Report from the BCFS July AGM, remote delivery

• OTHER BUSINESS

• ADJOURNMENT: 5:04

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, August 19, 2020

Attendance: Hope, Rickinson, Babu, Stephen, Meyer, Dalton, Wilson C.

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories we learn, live and play.

CALL TO ORDER – 4:03

• ADOPTION OF AGENDA

The Board will adopt the agenda.

08/19/20 : N01 MOTION

(Hope/Babu) –

Be it resolved, that the agenda be adopted, as presented.

• NEW BUSINESS

Technology of the Union

Whereas the Students' Union has been using the workplace communication tool, Slack for well over 5 years, as no-cost user. No-cost user accounts have 5 GB of storage for the entire workplace. With the ongoing service of Executive Director Dalton as remote, with ongoing work of the Union done most often remote, with the staff structure of the Union that will see 3 staff available to members several days per week, 5 GB of storage sees historical messages locked behind a pay wall.

Whereas, seeing the work of the Union will remain in a digital realm, having access to historical files will provide important context to work moving forward.

Whereas, currently 6 users are active, while recognizing this will grow as staff and engagement grows. This could see a maximum of 30 users.

Whereas, annual subscription sees \$6.67USD per user per month, while monthly accounts see \$8USD per user per month.

08/19/20 : N02 MOTION

(Rickinson/Babu) - Carried

Be it resolved that the Union move to a paid user account with Slack, the workplace communication tool, with an annual subscription.

Labour Committee Report *in camera* 4:16 *out of camera* 4:31

Whereas the Labour Committee hosted 6 interviews, over 2 business days. In the course of this work, the Labour Committee makes the following recommendations

08/19/20 : N03 MOTION

(Babu/Hope) - Carried

Be it resolved that Emma Warren be hired as Organiser, Campus & Community Relations, 44 week contract, to June 30, 2021

Ariella Waddell be hired as Organiser, Digital Communications on a 44 week contract, to June 30, 2021

Rebecca Lennox be hired as Campus Coordinator, 44 week contract, to June 30, 2021

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, August 19, 2020

Fall Office restart

Whereas as part of the start up costs of new employees, like name badges & business cards,
Whereas the set up of all three offices to be able to run independently and open concurrently,
Whereas in our current COVID safety plan work including increased cleaning, some office supplies will need to be stocked, therefore

08/19/20 : N04 MOTION

(Rickonson/Hope) - Carried

Be it resolved that \$2000 be made available for regular office supplies, including increased cleaning supplies and supports including providing masks for staff and Board.

• OTHER BUSINESS

NISU Training and Connections, September 2 & 3?

Mary Doodle Poll

Board on campus days in August?

• ADJOURNMENT: 4:42