



May 23, 2023

COMMITTEE OF THE WHOLE



2023/2024 Union Representatives

Hyflex Meeting guidelines

Mute your microphone, unless you're speaking.

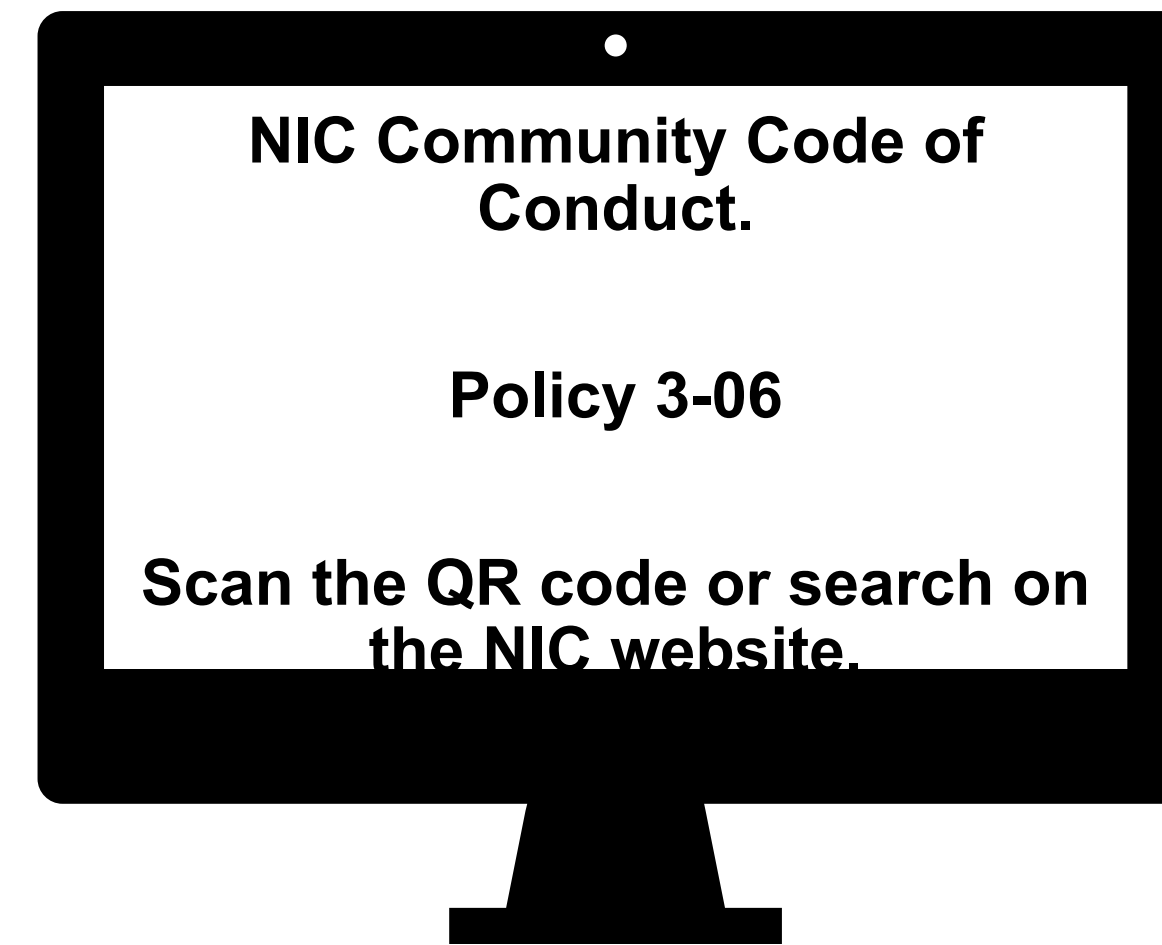
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We are all in this together.

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please have it on during discussion of the meeting, where possible.

Use the Raise your Hand function in BlueJeans to help the meeting move smoothly.



All members of NICs College Community are bound by our Community Code of Conduct

North Island College is a vibrant community involved in teaching, learning, applied research, and other educational activities. The college is committed to fostering a culture of integrity, mutual respect, and responsible behaviours to provide a welcoming, safe, and inclusive environment for all.

Please act with diligence and the safety of your fellow member in mind. Your responsibility as a member of the campus community is to treat everyone with the safety you deserve.

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North Island Students' Union is honoured to acknowledge territories of the combined 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish peoples, on whose unceded lands we learn, live and play



Please welcome our guests;

*Dr. Lisa Domae, President of North Island College since 2021
and
Kathleen Kuhnert, Vice President, Students and Community
Engagement.*



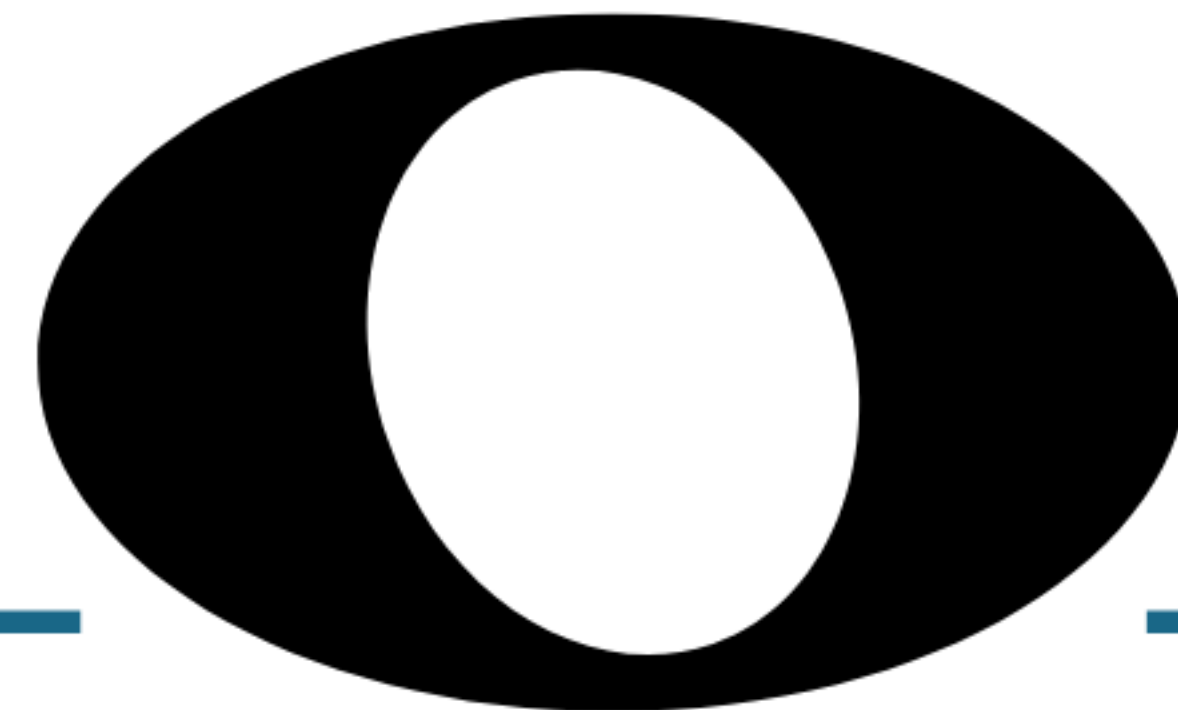


What is a Committee of the Whole?

The purpose of a committee of the whole is to relax the usual limits on debate, allowing a more open exchange of views without the urgency of a final vote. Debates in a committee of the whole may be recorded but are often excluded from the assembly's minutes. (Wikipedia.org. 2023)

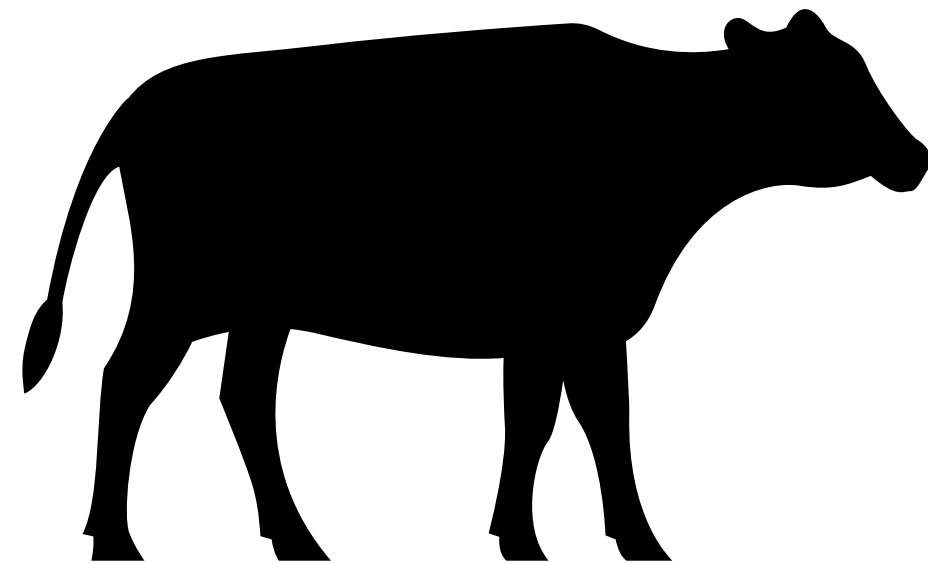


COMMITTEE OF THE WHOLE



For NISU, a Committee of the Whole (CoW) is the meeting where all Union Reps and Board members are equality included to learn, participate and contribute.

While an agenda of any guests and meeting topics is generated, it is less formal than a Board of Directors agenda, and motions are not moved and minutes are not kept.





CoW is where we learn about ongoing and current work of NISU and the BCFS.

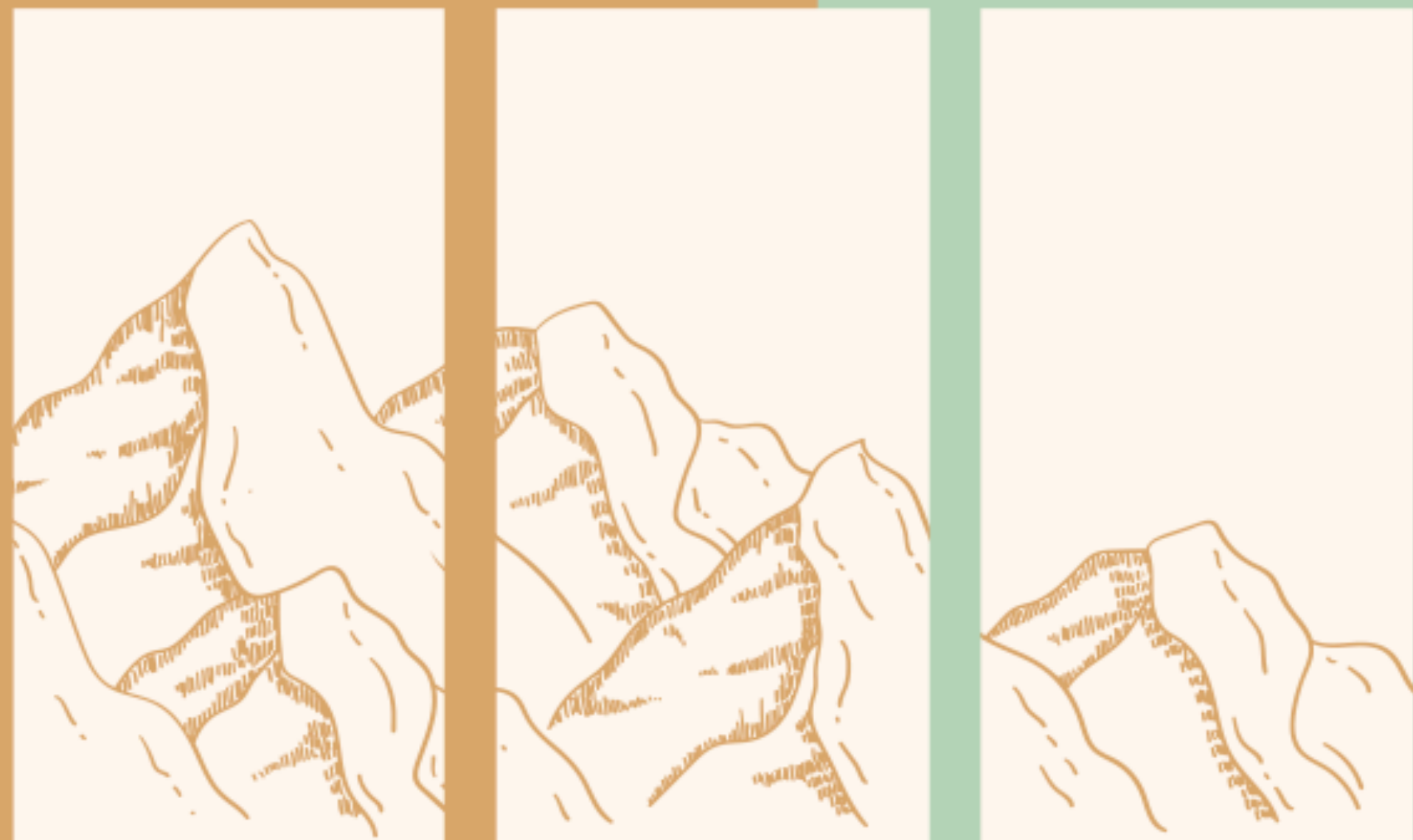
Where we learn skills together.

Most often where we invite guests.

Let staff know if you have requests for topics or have something you would like to present.

38TH ANNUAL SKILLS DEVELOPMENT SYMPOSIUM

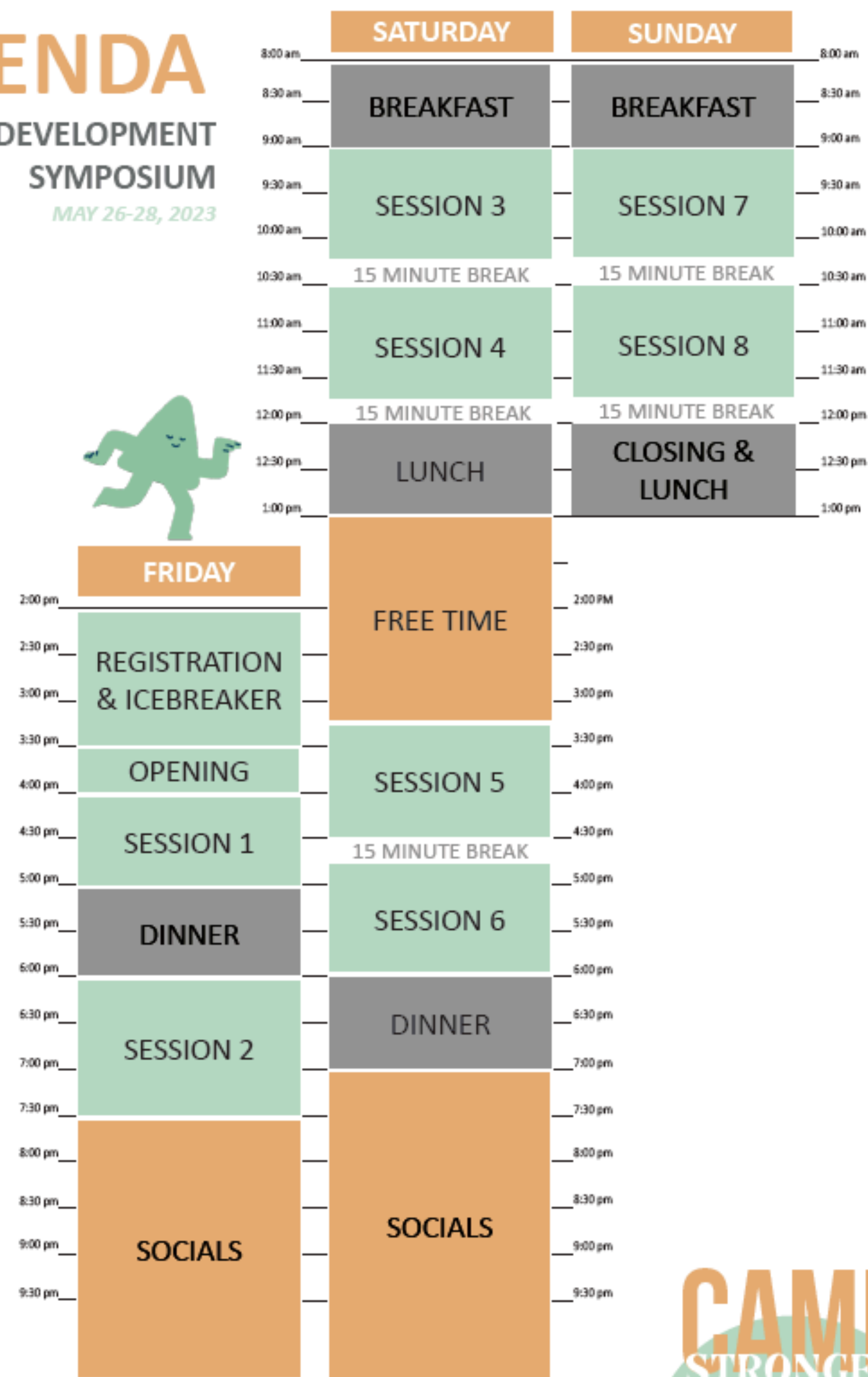
bcfs | british columbia
federation of students



MAY 26-28 | LOON LAKE LODGE

AGENDA

SKILLS DEVELOPMENT
SYMPOSIUM
MAY 26-28, 2023



Camp Stronger Together

The time has come for us to go away and learn about the BCFS and the larger STUDENT UNION MOVEMENT!

Bring:

- **Overnight gear - sleepwear**
- **personal toiletries - toothbrush, shampoo, etc**
- **Warm clothes for the evening and a raincoat for our unpredictable BC weather**
- **Proper footwear for outdoors and shoes or slippers for inside**
- **sunscreen, swimming gear, beach towel, hat**
- **water bottle**
- **Coffee cup - bring your NISU one!**
- **Any medications you prefer - Advil, Tums etc.**
- **Intoxicants - alcohol, ganga**

Bring the things you need to be away for two nights. Away from stores and civilisation.



TRAVEL

Do any of you get motion sickness?
8 AM be ready to walk out your door please.

Carissa will pick up - Jestin, Gracious and Michel
Jo will pick up - Sukh, Joel, Bex and Errington

We will be home around 7 PM on Sunday and can drop people at home or on campus, as needed.



Drinks and drugs at Camp Stronger Together.

Some folks at Camp Stronger will be drinking alcohol, smoking ganja and possibly partaking in other illicit drugs. You are all adults and you are in charge of your own decisions. Any drinks or ganja must be brought with you as there is none available at the camp.



It is the expectation that whatever you do, you are able to be on good form in the morning; showing up on time and ready to learn and engage with the training provided.

Your staff are here as support if you need anything or anything makes you feel uncomfortable.

Cell phones might not work, so please all take this moment to friend your fellow Board members and staff on Discord.

Menstrual Equity and Safer Sex

- Refers to the accessibility, affordability, and safety of menstrual products.
- Safer sex refers to a variety of products paired with education and supports.



Inclusive Terminology

- Not all people who menstruate are female. Using the term "menstrual products" creates space for inclusivity.
- The term "hygiene products" suggests that this usual, biological function is "dirty", and contributes to stigmatisation for people who menstruate.



United Way's Period Promise Campaign

Research gathered in Victoria, Nanaimo, Vancouver, Prince George, Cranbrook, Terrace, Powell River, Hope, Surrey, and Kelowna.

The 2021 report indicated that period poverty is common, and that families with an annual household income of <\$40k per year, people of Indigenous ancestry, and people living with physical and/or mental disabilities are most profoundly impacted by the cost of menstrual products.



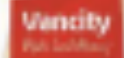
United Way Period Promise Research
Project Final Report
January 2021



Research Project Funded by



Supporting Sponsors



What NISU is doing to help...

- In May of 2018, NISU board of directors committed to funding a pilot project providing low waste, organic menstrual products in 3 bathrooms at NIC's Courtenay campus.
- Available in one female identified, one gender neutral, and one male identified bathroom.



As of February 2023...

- The Menstrual Equity initiative has now expanded to include **three bathrooms in every building on each of NIC's four campuses**, and the college has now committed to funding 100% of the costs associated with the project.



At the NISU Board of Directors meeting on June 23, 2021 this motion was passed.

Be it resolved, North Island Students' Union investigates local first purchasing and ethical sourcing of reusable menstrual products for cost-recovery sales in Union offices

AISLE

We believe the period aisle should be stocked with radically comfortable products that actually work — for people and the planet.



periodaisle.ca/

aisle



Possible products
for NISU to stock

- Pads
- Menstrual cups
- Underwear

The Cost

- The Deals App – 20% discount online
- NISU Offices -



The Deals App Save 20%!

Shop Online!

aisle

EST. 1993

periodaisle.ca
Reusable menstrual products

 Deals

 **NISU**
NORTH ISLAND
STUDENTS' UNION
Local 15 British Columbia Federation of Students

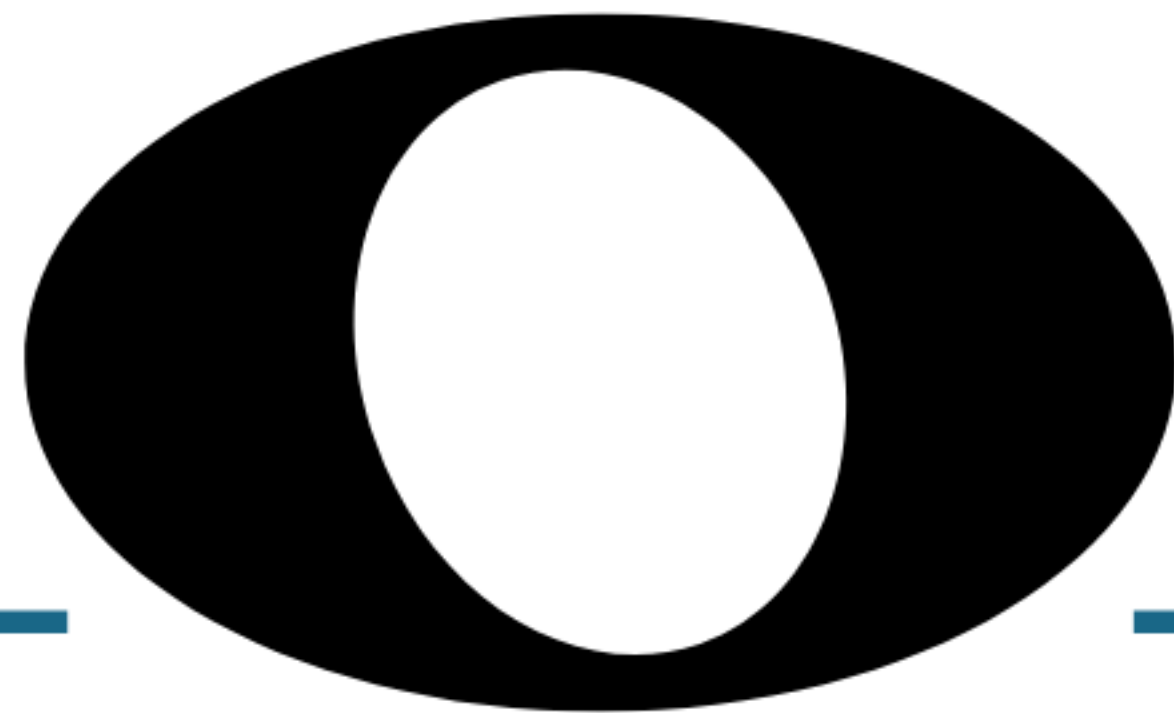


Thank you for coming tonight.

See many of you on Friday for our
BIG ADVENTURE!



COMMITTEE
OF THE
WHOLE



June 27



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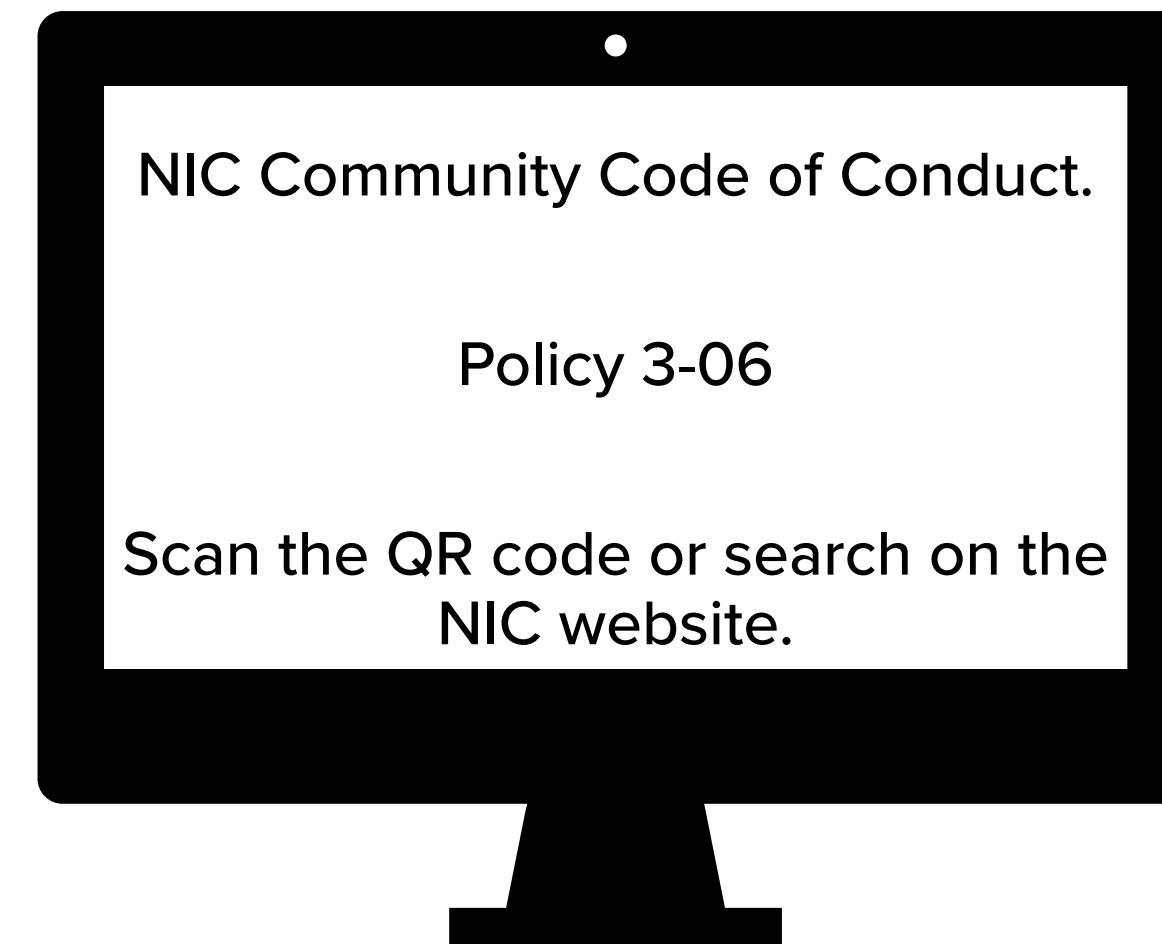
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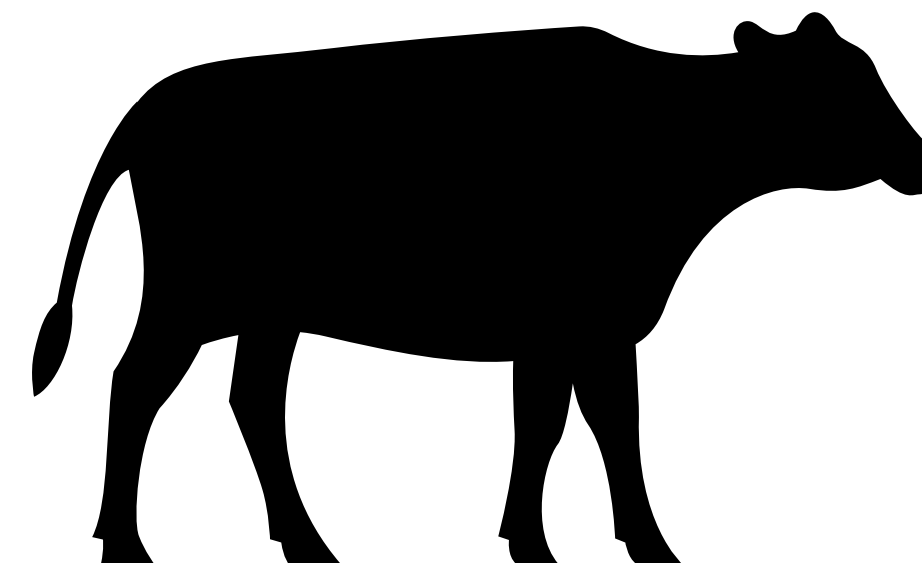
Welcome to North Island Students' Union June CoW

BCFS SAGM

Food Services

Spaces Committee

Portfolio Positions



July 6 to 9, 2023

84TH SEMI ANNUAL GENERAL MEETING

Originally scheduled to be
in person,
Over several days,
Due to strike at the hotel,
The meeting has moved to
one day, digital.

RICHMOND, BC

**FIRST
NOTICE**



BCFS Semi Annual General Meeting (SAGM)

Friday, July 7 the BCFS is hosting its Semi-Annual General meeting via Zoom. It is from 1 - 5 pm and has several important housekeeping motions for consideration;

Number of general meetings a year

Quest folding

Election updates, due to changes in Executive Composition

Travel directives



Whereas the Federation hosts three meetings during the summer semester: the Skills Development Symposium, an Executive Committee Meeting, and an Annual General Meeting; and

Whereas resources could be better spent in the summer semester developing services, campaign strategy, and government relations work; and

Whereas these meetings take up an immense amount of financial resources but are only available for a small selection of members; and

Whereas technology exists that can allow for more regular connection that can be more inclusive without being cost prohibitive; and

Whereas it is uncommon for an organisation to hold two general meetings every year.

Be it resolved that the Federation hold one General Meeting per calendar year;





BCFS Semi Annual General Meeting (SAGM)

Currently, the BCFS has it's AGM between January 1 and February 15.

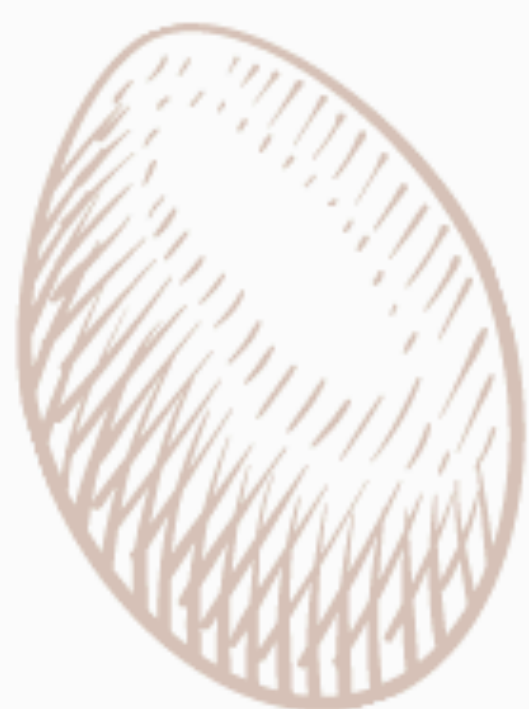
The SAGM is in July, hosted in a hotel in Greater Vancouver and costs over \$80,000, which is paid for by students fees.

This meeting is often under attended as students are working to make money for education. This is also when staff are required to take vacation time and is in the peak of tourist travel season.

Moving to one general meeting a year will leave BCFS staff more time to focus on other areas of work such as campaigns, planning other events and will save a huge amount of money.

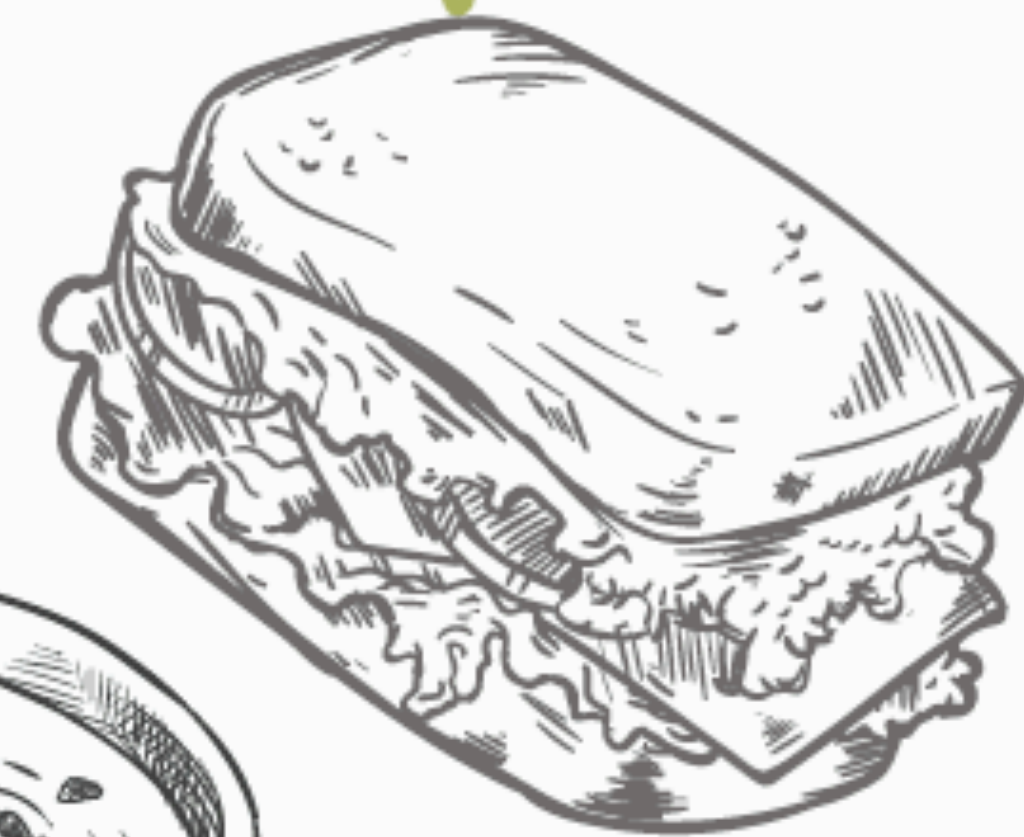
NISU needs some students to attend and vote on this important motion. Who can come? It will be hosted via Zoom in the K'omoks Valley office or can be attended from elsewhere but participants must pre-register.

The logo for BCFS, consisting of the lowercase letters "bcfs" in a teal, rounded, sans-serif font.



ገብጥ

NISU Eats Plan





NOURISH **FOOD AS SERVICE**

Nourishing the body, while education nourishes the mind & spirit

Building community through a conscientious approach to food delivery, on campuses

Culturally inclusive, cost efficient, accessible and caring.





ABOUT ʔíłn

Meaning Eat in Coast Salish ʔíłn is the Food Service Department of North Island Students' Union.

All staff of ʔíłn are organised with the Construction, Maintenance and Allied Workers Canada, Local 2020.

PIEN LOCATIONS

PORT ALBERNI

Opening Fall 2023 Eat will be open 7:30 - 4, Monday through Thursday, employing someone for 4 10 hour shifts.

Coffee, teas, simple yet satisfying breakfasts, lunches and take away dinners offered.



MENU



Each location of 74n will focus on fundamental foods; high protein, nutrient rich simple foods, with a focus on local first providers.

There will be cultural foods; Indigenous, Canadian and International items.

Coffee & tea will be Fair Trade

Take out tools will be compostable, low waste.



Spaces Fee Committee

Feb 28, 2023 resolution;

Be it resolved, a spaces fee committee be struck to draft a spaces fee Bylaw which will include preposed fee per student and spending guidelines. Committee shall include community director and any interested member.





A Committee is a small group of elected folks, staff and sometimes guests such as other students who learn about an area of NISU work, discuss options and outcomes then make recommendations to the Board of Directors.

The benefits of a small group are the ability to work quickly with less conflicting schedules and less cost to the organisation. Committee has an informal structure although there is still a chairperson who keeps the group on track.

Committees usually have spaces for any interested member, some have specified people on them, for instance Spaces Fee Committee must include Community Director as specified in the motion.



Spaces Fee Committee needs to be stuck at upcoming August 8, BoD meeting to work on Spaces Fee Bylaw as decided by the 2023/2024 Board of Directors.

Committee will review the provided draft policy and make recommendations to the Board of Directors around suggested fee structure and spending guidelines.



BYLAW XII – PORTFOLIO POSITIONS

1. Distribution of Portfolios

The Board of Directors shall annually select, one (1) member to hold each portfolio position.



a. Union Representatives shall appoint up to two (2) Campbell River Representative(s) from among the members of the Union Representatives who identifies as the majority of NIC instruction time based in Campbell River and who shall:

i. present a Campbell River perspective to the Board of Directors, supporting the Board's knowledge of local events & issues,

ii. assist in the development and implementation of campaigns and events, relating to the Campbell River campus



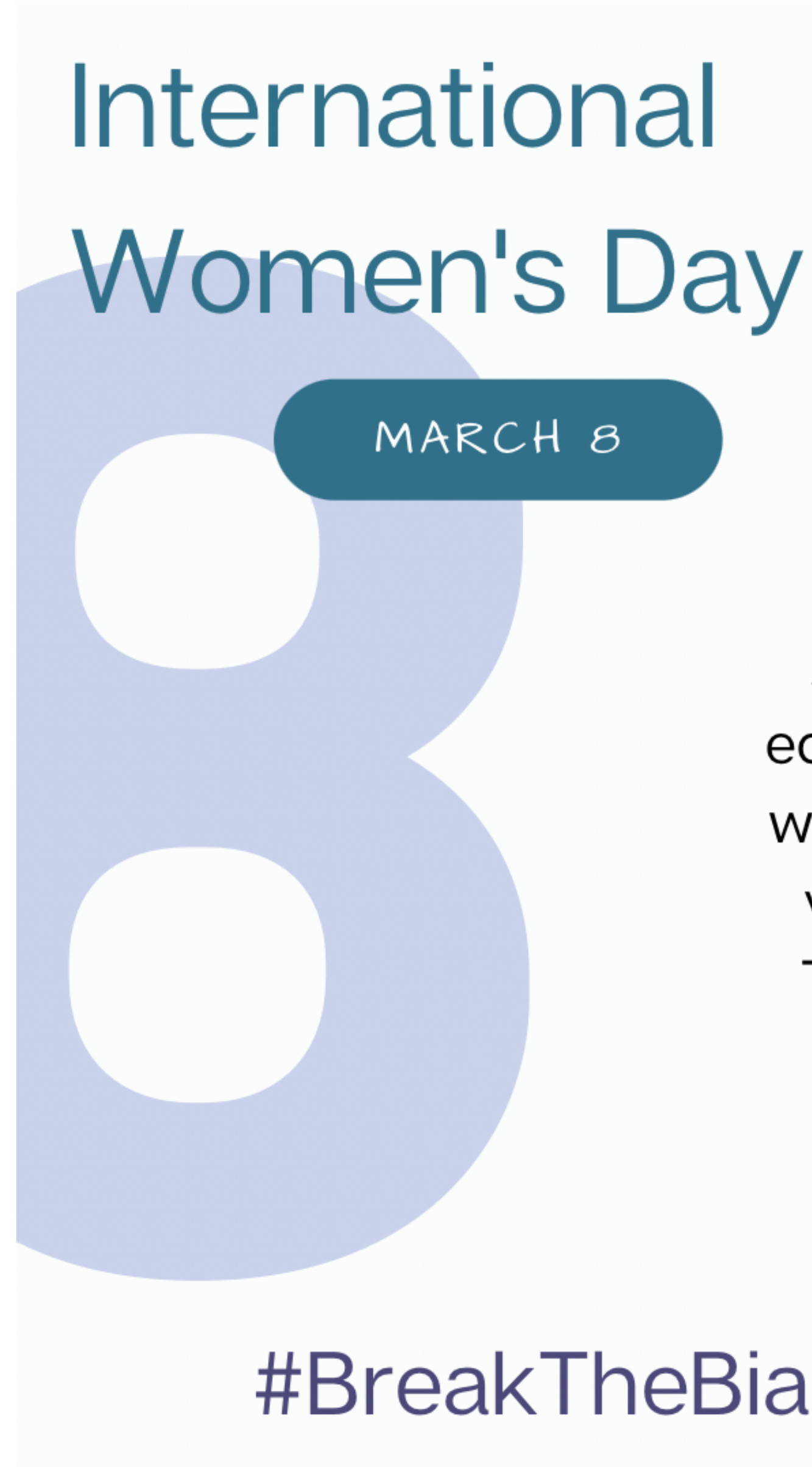
Union Representatives who self identify in an equity group may seek following portfolio positions:

Women Students' Representative(s)

Union Representatives shall appoint up to two (2) Women Students' Representative(s) from among the female - identified members of the Union

Representatives who shall:


- 1. Present a female perspective to the Board of Directors, supporting the Boards knowledge about women's issues, specifically those relating to College students;*
- 2. assist in the development and implementation of campaigns & events relating to human rights issues*
- 3. demonstrate knowledge and have experience with issues of equity as they pertain to students as they may pertain to students.*



International Women's Day

MARCH 8

#BreakTheBias #IWD2022


Local 15 British Columbia Federation of Students

Imagine a gender equal world.
A world free of bias, stereotypes & discrimination.
A world that's diverse, equitable, and inclusive. A world where difference is valued and celebrated. Together we can forge women's equality. Collectively we can all #BreakTheBias.



b. Indigenous Students' Representative(s)

i. Union Representatives shall appoint up to two (2) Indigenous Students' Representative(s) from among the Indigenous members of the Union Representatives who shall:

- 1. present an Indigenous perspective to the Board of Directors, supporting the Boards knowledge about Indigenous issues, specifically those relating to College students;*
- 2. assist in the development and implementation of campaigns & events relating to human rights issues;*
- 3. demonstrate knowledge and have experience with issues of equity as they may pertain to students.*



c. Students' Accessibility Representative(s)

i. Union Representatives shall appoint up to two (2) Students' Accessibility Representative(s) from among the members of the Union Representatives who identifies as having an accessibility requirement and who shall;

1. present an accessibility perspective to the Board of Directors, supporting the Board's knowledge about accessibility issues, specifically those relating to College students;

2. assist in the development and implementation of campaigns & events relating to accessibility issues;

3. demonstrate knowledge and have experience with issues of accessibility as they may pertain to students



b. Union Representatives shall appoint up to two (2) K'ómoks Valley Representative(s) from among the members of the Union Representatives who identifies as the majority of NIC instruction time based in the K'ómoks Valley and who shall:

i. present a K'ómoks Valley perspective to the Board of Directors, supporting the Board's knowledge of local events & issues,

ii. assist in the development and implementation of campaigns and events, relating to the K'ómoks Valley campus



d. Union Representatives shall appoint up to two (2) Mixalakwa Representative(s) from among the members of the Union Representatives who identifies as the majority of NIC instruction time based in the Mixalakwa and who shall:

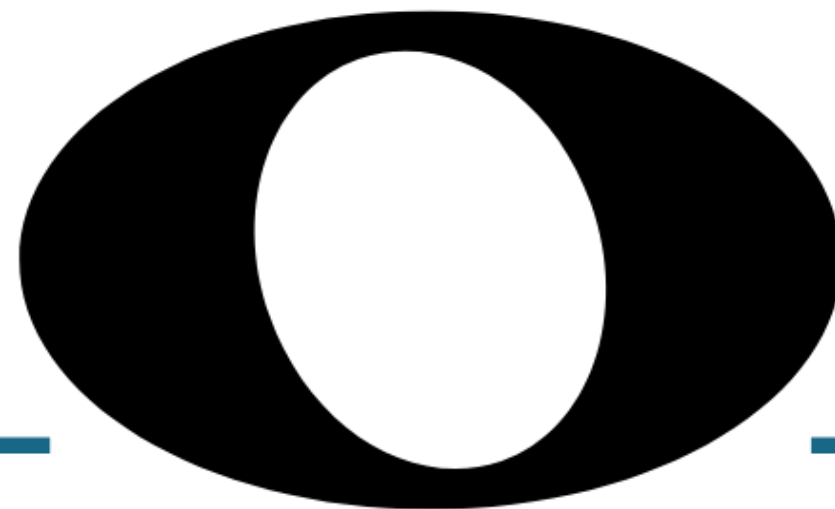
i. present a Port Hardy perspective to the Board of Directors, supporting the Board's knowledge of local events & issues,

ii. assist in the development and implementation of campaigns and events, relating to the Mixalakwa campus.





COMMITTEE
OF THE
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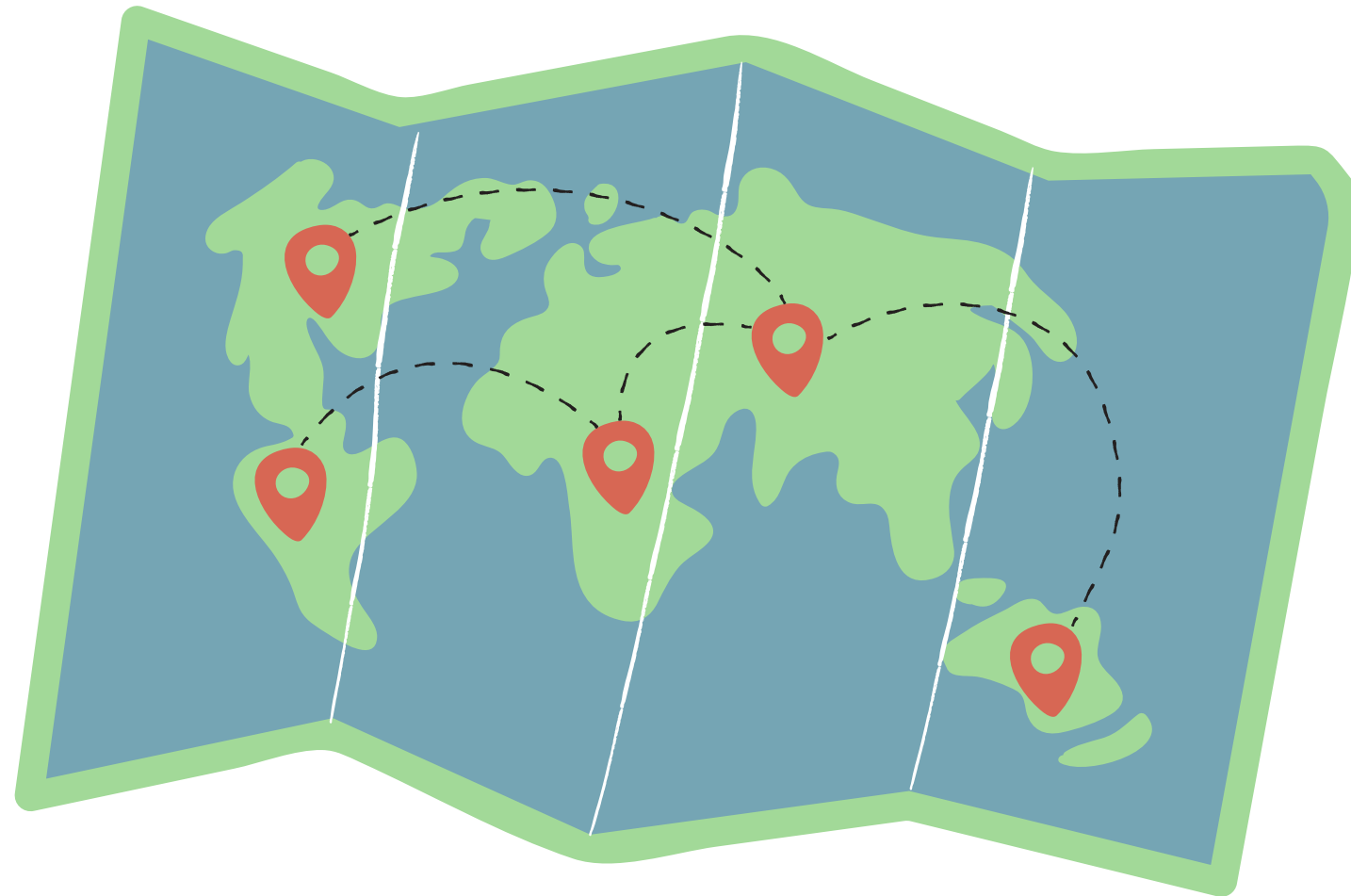
August 22
2023



Meeting Map

Committee of the Whole

August 22, 2023



ACKNOWLEDGEMENT OF TERRITORIES

MEETING GUIDELINES

GUEST, GORD JOHNS

REFERENDUM FALL 23

ELECTION FALL 23

ORIENTATION FALL 23

PORTFOLIO POSITIONS

POLICY COMMITTEE DATE

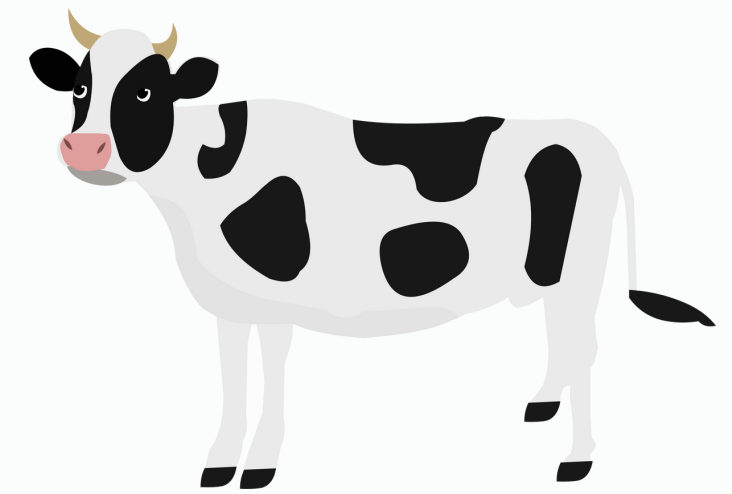


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August 22
Committee of the Whole



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CoW August 22

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Please act in a professional & respectful manner.

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Policy and Procedures Manual



Policy	#3-06
Approved By:	Education Council
Approval Date:	November 13, 2015
Revision Date:	November 13, 2015 May 12, 2018
Effective Date:	May 12, 2018
Date to be Reviewed:	2023
Administrator Responsible:	Executive Vice President Academic & COO

**COMMUNITY CODE OF ACADEMIC, PERSONAL AND
PROFESSIONAL CONDUCT (CODE OF CONDUCT)**

To find the Community Code of Conduct, find policy 3-06 on NICs website.

If anything in a NISU space leaves you feeling uncomfortable please reach out to Carissa, wilson@nisu.ca or whomever you are most comfortable disclosing to.

We will support you.

Welcome to our guest.



Gord Johns Member of Parliament

It has been an honour and a privilege to serve the people of Courtenay-Alberni as Member of Parliament since 2015.

The federal riding of Courtenay-Alberni is located on Vancouver Island in the territories of the Nuu chah nulth, Coast Salish and K'omoks peoples. It has an area of 8,571 square kilometres with more than 100,000 people throughout 31 villages, towns and cities and eleven First Nations communities.

I am fighting for affordable housing, climate action, universal public pharmacare, dental care, fairness for seniors, families, veterans and for meaningful reconciliation with Indigenous Peoples.

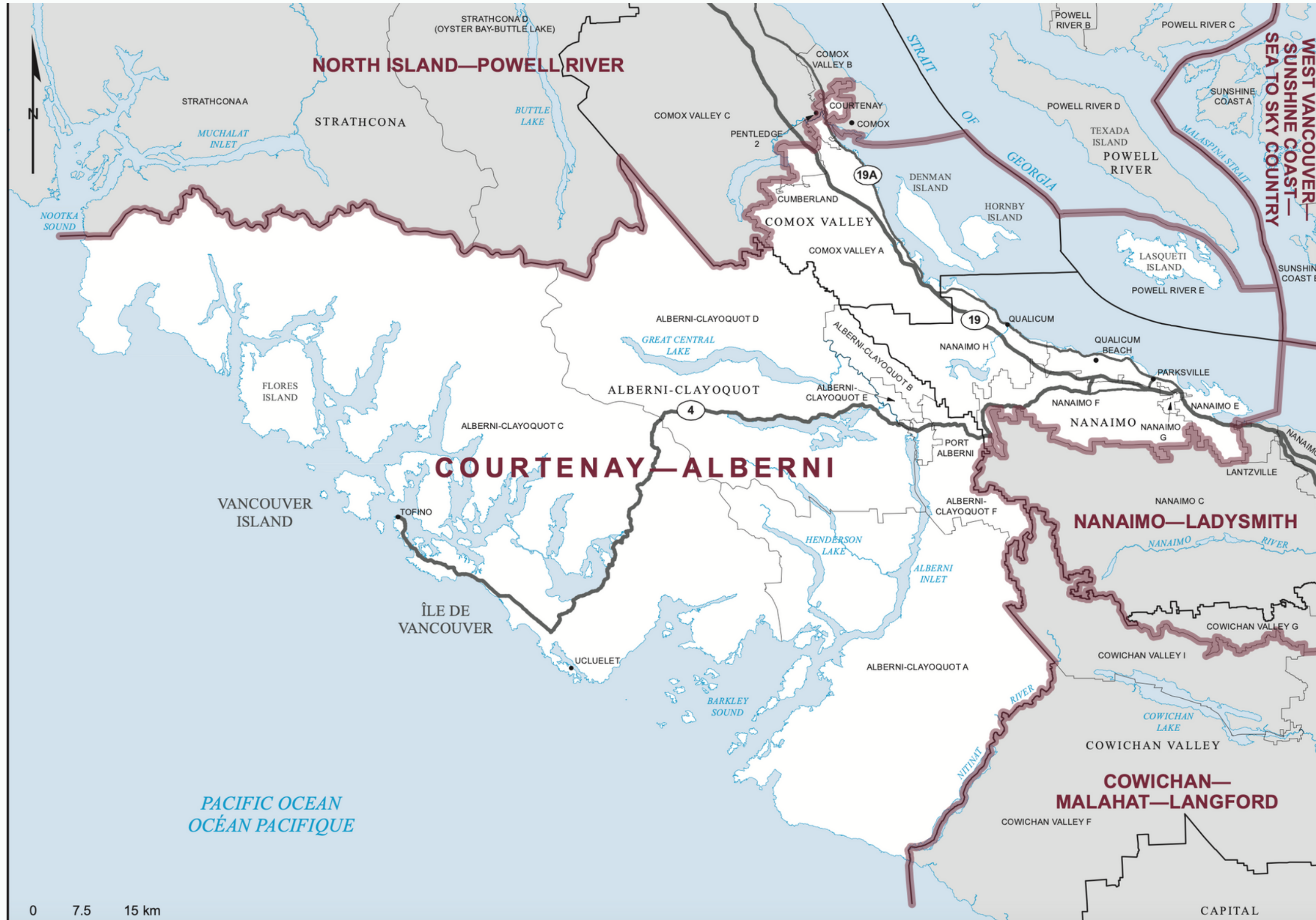
Currently, I serve in these roles:

- Critic for mental health and harm reduction
- Critic for federal procurement and the public service

Please do not hesitate to reach out to me at gord.johns@parl.gc.ca concerning your ideas, concerns and issues. I am committed to ensuring that the voices of my constituents are heard in the House of Commons.

Together, we must forge a better future for our country and our planet, resolve inequality in our society, create a just and clean energy economy, reconcile historical wrongs and ensure that no one is left behind.

Gord Johns
Member of Parliament

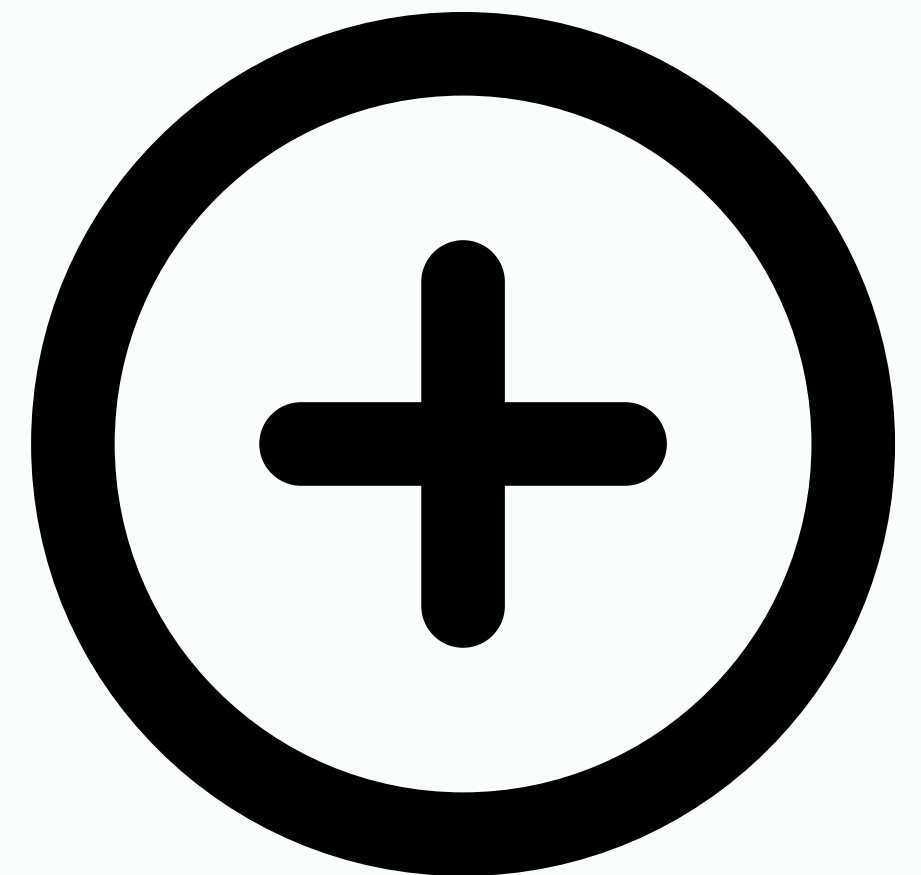


Courtenay - Alberni Riding



Any time a change to the level of service NISU provides is considered, the student body (NISU members) must be the ones who decide.

This is called a referendum





NISU IS GROWING

NISU has reached a point where to expand our work, we need to expand our fees.

We have talked some about moving into providing food services at several of NIC campuses. Growing to provide food services will have a direct benefit to students and the campus communities, this growth would also need to come with added costs associated; more staff, more overhead and longer operating hours, with the goal of having the businesses break even, though not making a profit.

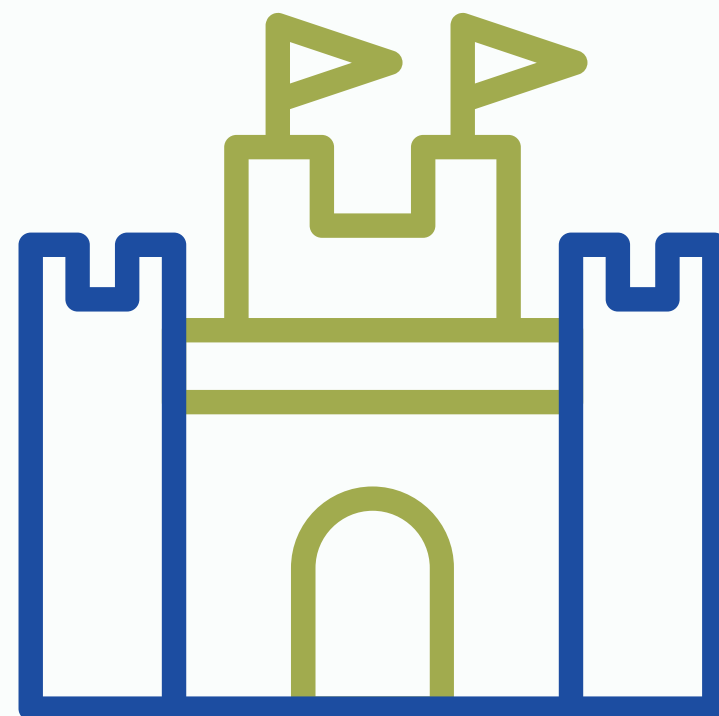




NISU IS GROWING

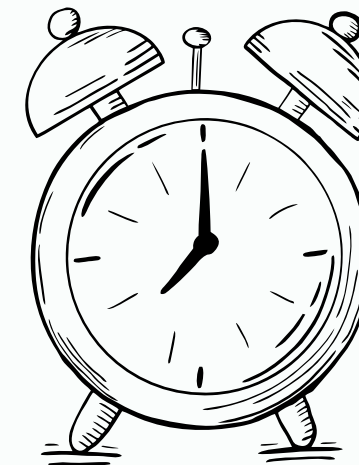
NISU has been able to work to this point without any rent fees or costs for the spaces the Union uses. This has resulted in a tiny space in Courtenay for far too long. Thanks to the current renovations, the fall NISU will move into larger spaces. The time has come to start paying for spaces at NIC, as well as planning for future growth.

This means charging a small Spaces Fee to students who access campuses.





ELECTION TIMING

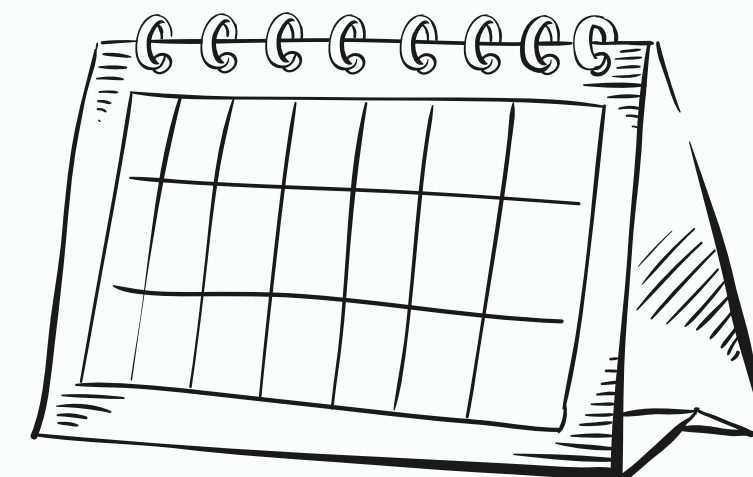


NISUs bylaws have elections running between January and March each year, for Union Representatives, the term being April 1 - April 30, 13 months

As a college, it can be hard to gain enthusiasm for winter elections, as many of our members are with us for one, two or more years.

If elections were held in the fall semester, we would be able to have students enthusiastic at the start of their education.

The term could be November 1 - November 30.



NISU MEMBERS DECIDE THE FUTURE

All NISU members (credit earning NIC students) would be eligible to vote on resolutions about the proposed changes.

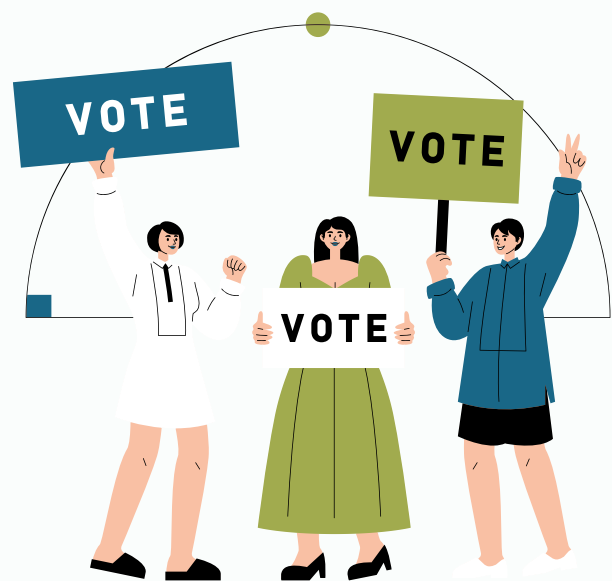
There would be three resolutions. DRAFT QUESTIONS:

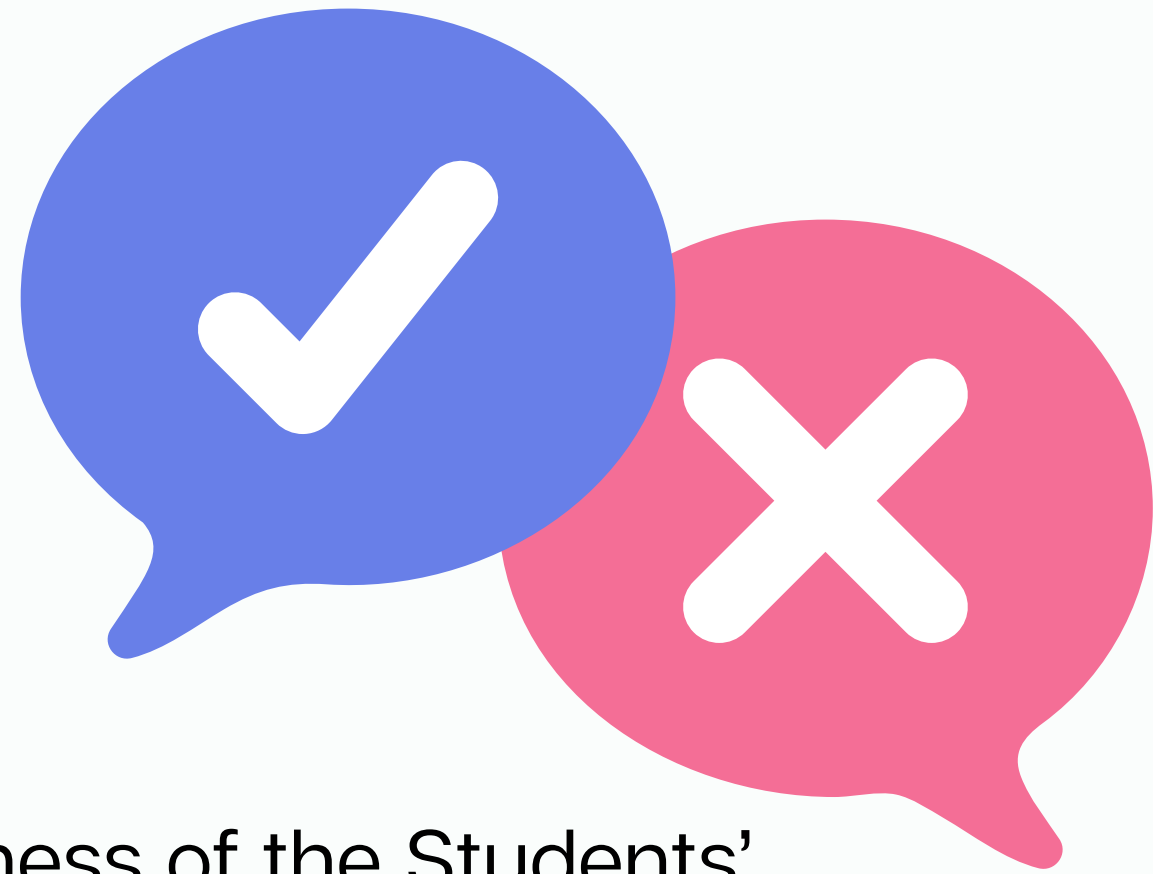
Are you in favour of increasing membership fees of North Island Students' Union by \$0.77 per month?

Are you in favour of adding a North Island Students' Union Spaces Fee to all members learning at NIC campuses; Courtenay, Campbell River & Port Alberni of \$0.50 per month?

Are you in favour of fall semester general elections for North Island Students' Union Representatives and Board of Directors?

As NISU has online learners as well as four campuses and a learning centre with members, the referendum would be delivered via email to all members.





BYLAW V – REFERENDA

1. Referenda

1. All Members may vote on resolutions concerning the business of the Students' Union by means of a Referendum.
2. Each individual Member shall have one vote in each Referendum.
3. Referenda are called in the same manner as Special General Meetings



1. The Board of Directors of the Students' Union shall give not less than fourteen (14) calendar days' notice of a Referendum.



Sufficient notice shall be deemed to have been given by;

i. Paper notices, which shall not be less than 8.5" x 11" in size, and will include the following:

ii. The time, date, and means of delivery of the Referendum;

iii. The proposed resolution(s) of the Referendum; and

iv. Ten (10) notices must be posted on or about the Campbell River, K'ómoks Valley and Port Alberni campuses, and two (2) notices on or about the Mixalakwa campus

And,

2. electronic posting via no less than three current membership development tools of the Students' Union.





5%

3. Quorum for Referenda

Quorum for Referenda shall be five percent (5%) of membership or 200 members, whichever is less.

200



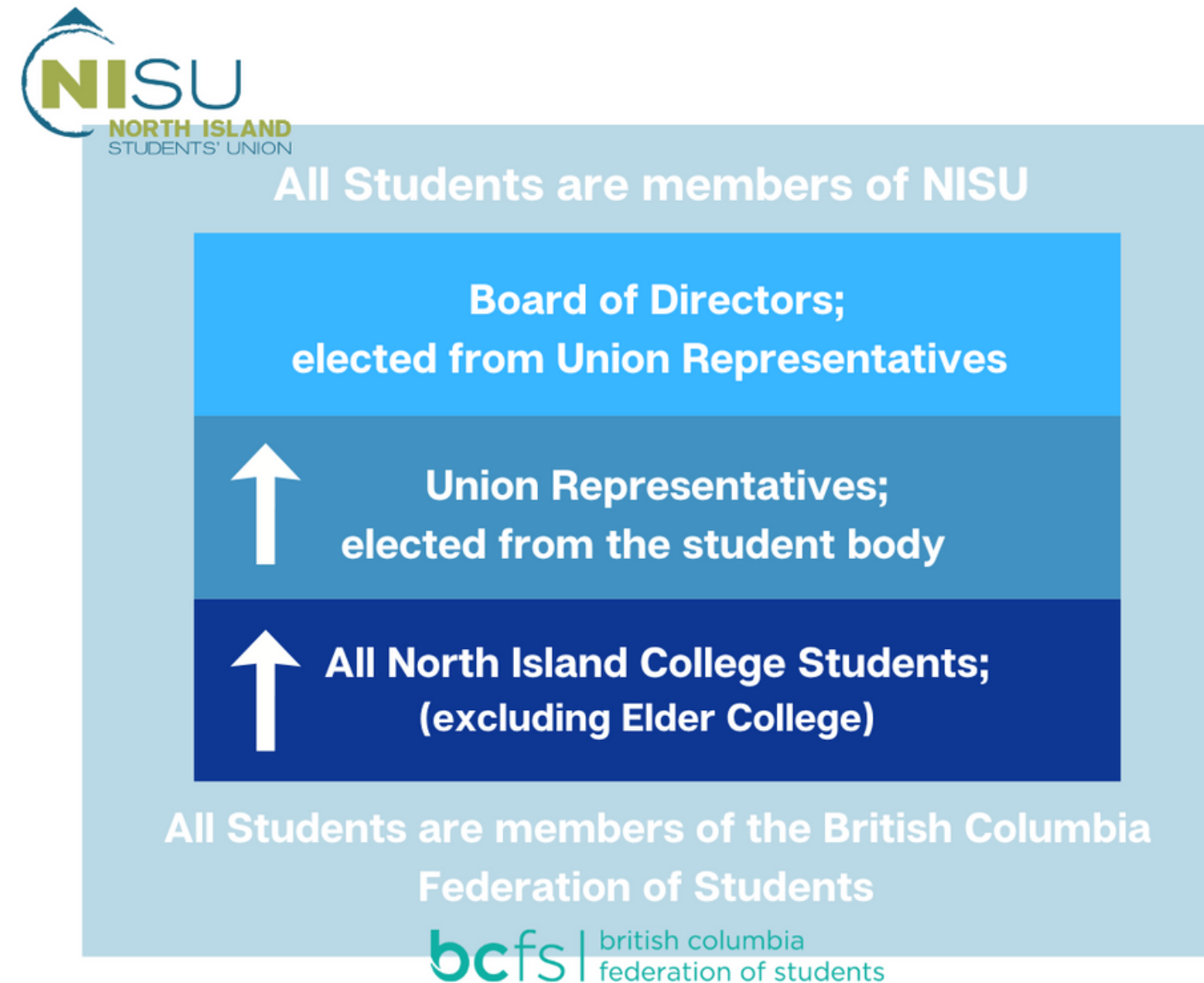
The decision to call a referendum lays with the board of directors. There will be a motion at the August 29 Board of Directors meeting, If they vote in favour, staff propose this timeline for the referendum based on Bylaws.

Call referendum September 15
voting days October 6, 7, 8





NISU currently has 16 seats of a possible 25 filled by Union representatives.



NISU Staff

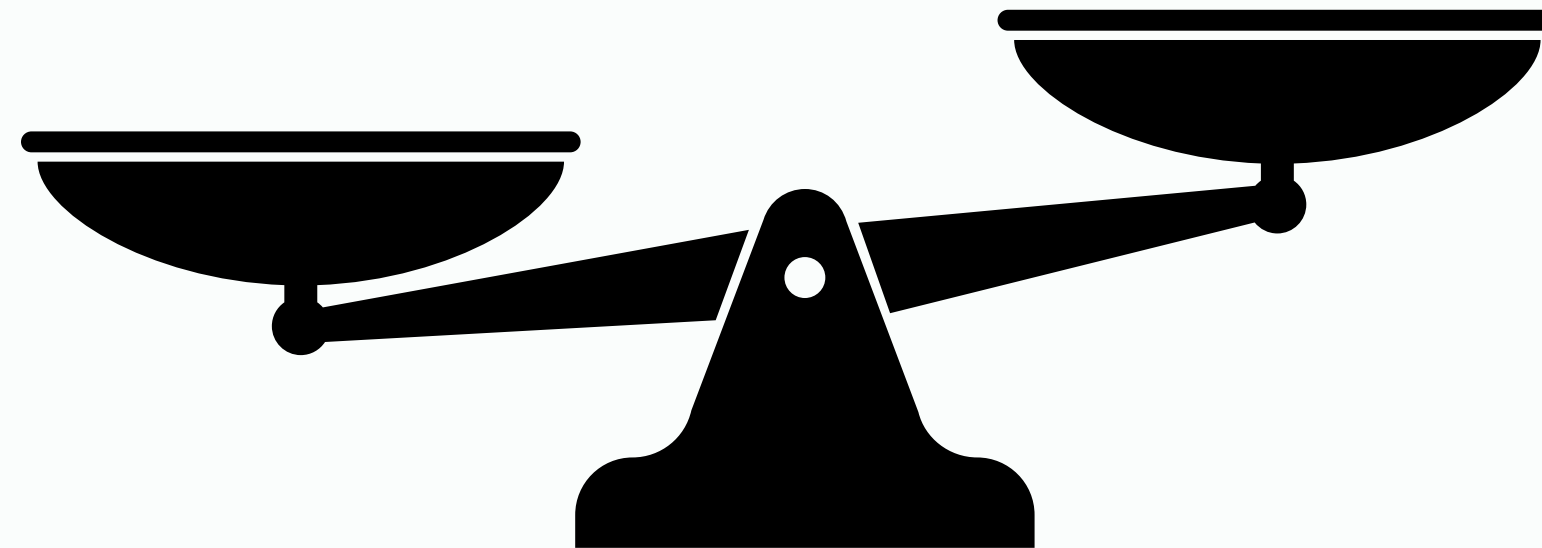
Contracted by the BoD to support operations and provide institutional knowledge



It is the Board of Directors who decides if an election is needed to fill those 9 seats.

Staff are preposing that an election not be called.

The time it takes to run an election plus onboard newly elected Union Representatives will detract from the time available to focus on a possible referendum.

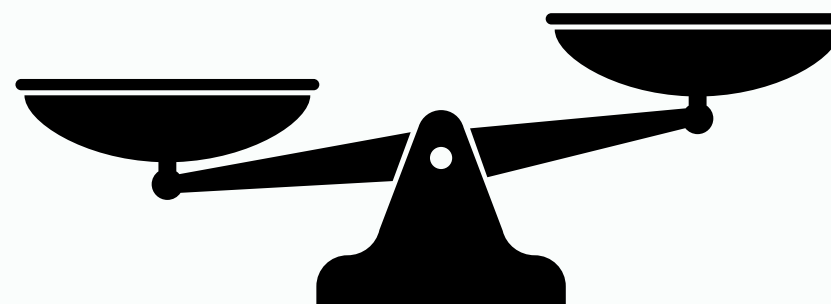




NISU bylaws are required to be reviewed every three years. In light of growth and incoming student housing, a major renovation is being considered.

Currently, students first run to be Union Representatives and then run again for Board positions at the Annual General Meeting. Staff recommend moving to one election, increasing the size of the Board of Directors and changing the duties of positions.

These changes could be drafted this fall and presented to the Semi Annual General Meeting. Another proposed change, would be to move to only one General meeting per year, each November, after the general election. General meetings are a lot of work, most organisations have just one per year.



If an election is called:

Staff have drafted a fall by-election cycle based on the bylaws which results in

Calling an election on September 5

Open for Nominations Sept 18 - 29

Campaigning period from October 2 - 6

Voting October 10, 11, 12, 13

If a referendum and election are both called all dates would have to shuffle with election first, then referendum right after.



If an election and a referendum are called.

Calling an election on September 5

Open for Nominations Sept 18 - 29

Campaigning period from October 2 - 6

Voting October 10, 11, 12, 13

Referendum

Call referendum October 16

Voting days November 6,7,8

NISU is also bound to have our Semi Annual
General Meeting

between October 15 and November 15



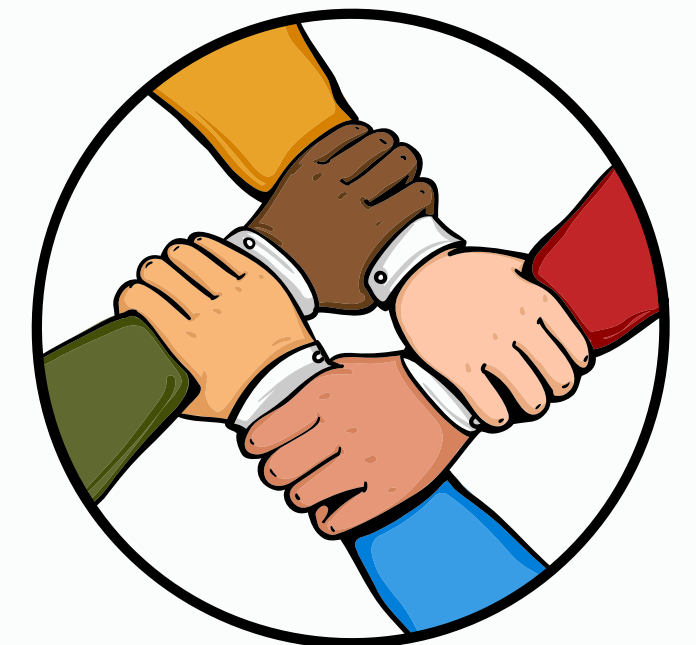


BYLAW VIII – ELECTIONS OF UNION REPRESENTATIVES

b. By-Election

By-Election for Union Representatives may be held between September 15 and October 30 of each year, and shall be subject to the following schedule:

- i. Not less than 5 business days of nominations;
- ii. Not less than 5 business days of campaigning;
- i. not less than fourteen (14 hours) of voting held over not less than three days, which may not include a Friday.





2. Notice of Elections

a. Notice of Nominations

i. Seven (7) days prior to the opening of the nomination period sufficient notice shall be deemed to have been given by;

1. Paper notices, which shall not be less than 8.5” or 11” in size, and

will include the following:

a. the number of Union Representative positions open for nomination;

b. the dates of the opening and closing of nomination period and voting days;

c. the dates of the opening and closing of the campaign period;

d. the dates of voting; and,

e. contact information for the Chief Electoral Officer





Should NISU call an election?

Running an election takes considerable staff time and resources.

Does the hope of recruiting nine students warrant an election?
Or are students adequately represented by the 16 elected students?

It can be hard to have students run for only Union Representative,
with no Board positions vacant.



ORIENTATION FALL 23

INTERNATIONAL
ORIENTATION
AUGUST 30
LUNCH

CAMPBELL RIVER
SEPTEMBER 6
11 - 1:30



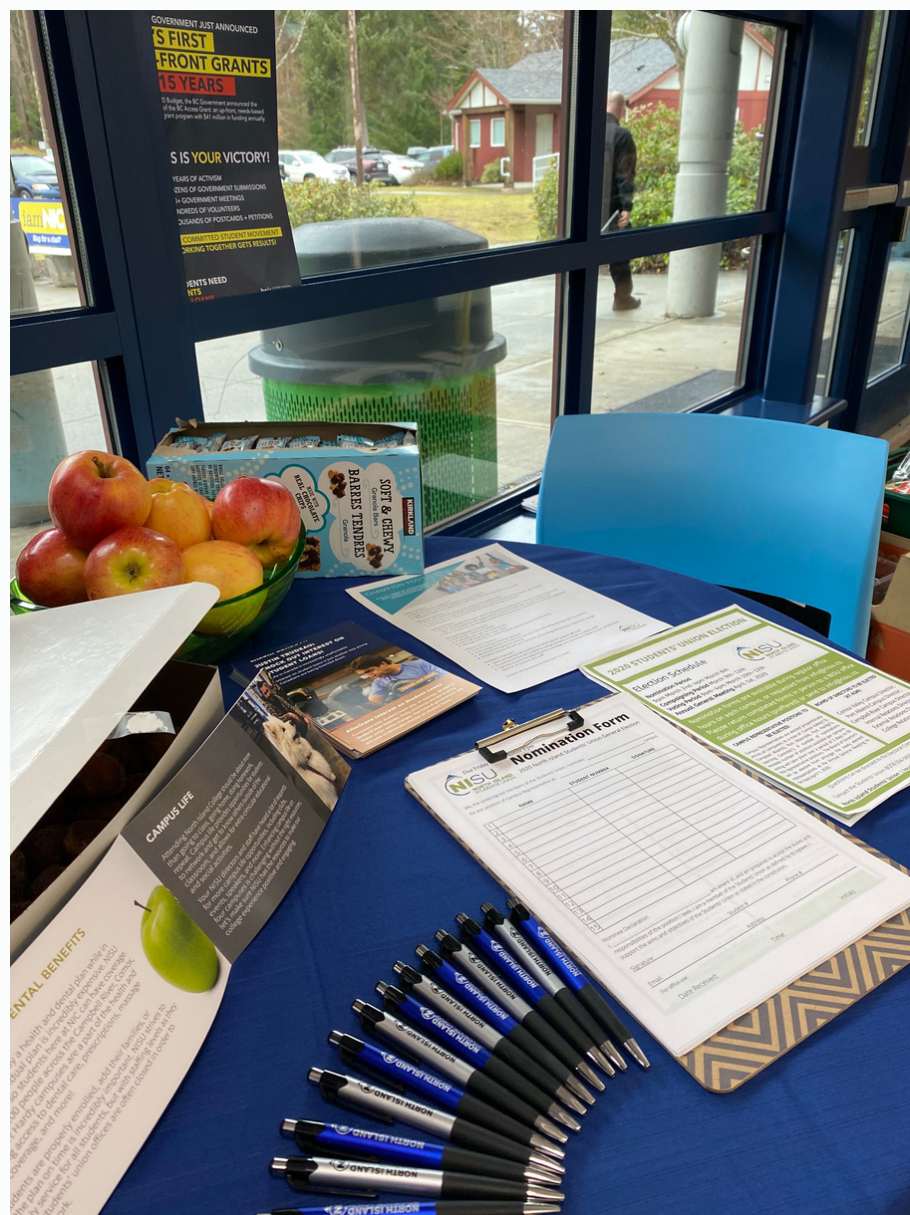
K'ÓMOKS VALLEY
SEPTEMBER 7
11 - 1:30

PORT ALBERNI
SEPTEMEBR 11
11 - 1:30



August 29 Board Meeting will double as orientation training where we set up tables and do some practice orientation training.

Union Representatives will be compensated as though it was a Committee of the Whole (\$35)



JOIN US





Orientation is BUSY!

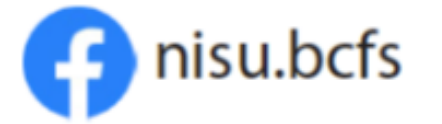
An important part of Union Representative duties is to help with orientation.

We welcome students with smiles and encouragement. It's a big deal to go to college and many of them are nervous and unsure.

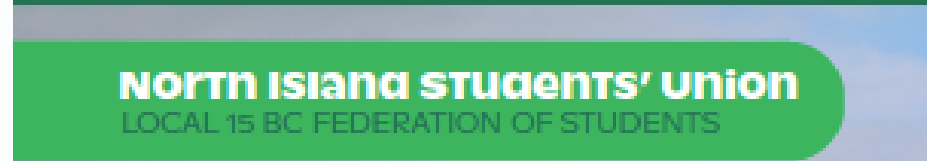
We hand out our handbooks, pens, and highlighters to students.

We let them know about the services, community and advocacy we offer.

We help them to join Discord and follow our socials so we can connect



@nisu_bcfs

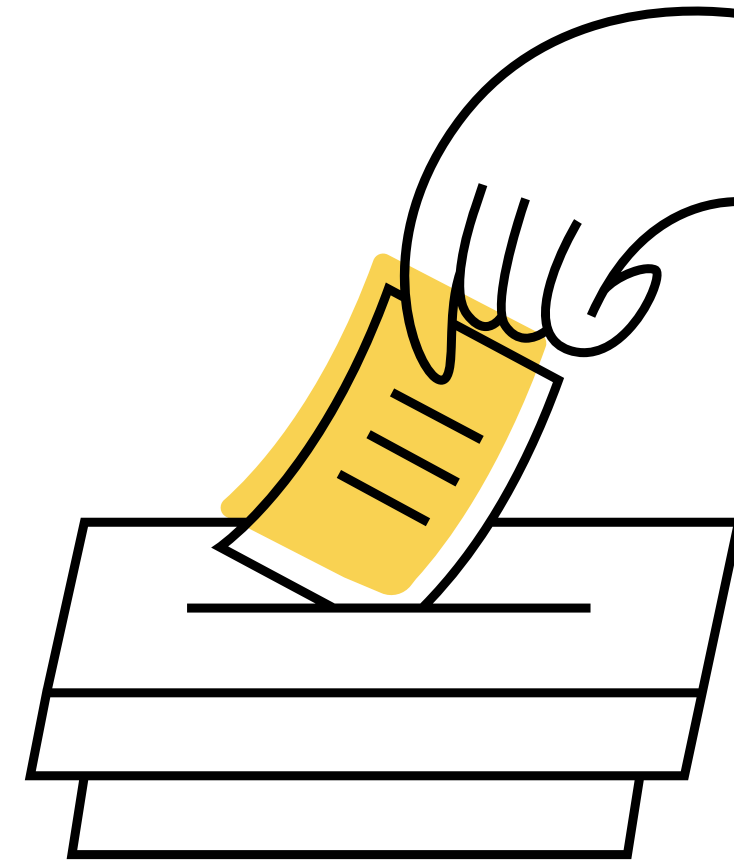




BYLAW XII – PORTFOLIO POSITIONS

1. Distribution of Portfolios

- - *The Board of Directors shall annually select, one (1) member to hold each portfolio position.*





Two positions open

c. Students' Accessibility Representative(s)

i. Union Representatives shall appoint up to two (2) Students' Accessibility Representative(s) from among the members of the Union Representatives who identifies as having an accessibility requirement and who shall;

1. present an accessibility perspective to the Board of Directors, supporting the Board's knowledge about accessibility issues, specifically those relating to College students;

2. assist in the development and implementation of campaigns & events relating to accessibility issues;

3. demonstrate knowledge and have experience with issues of accessibility as they may pertain to students





One position open

a. Union Representatives shall appoint up to two (2) Campbell River Representative(s) from among the members of the Union Representatives who identifies as the majority of NIC instruction time based in Campbell River and who shall:

i. present a Campbell River perspective to the Board of Directors, supporting the Board's knowledge of local events & issues,

ii. assist in the development and implementation of campaigns and events, relating to the Campbell River campus





Two positions open

d. Union Representatives shall appoint up to two (2) Mixalakwa Representative(s) from among the members of the Union Representatives who identifies as the majority of NIC instruction time based in the Mixalakwa and who shall:

- - *i. present a Port Hardy perspective to the Board of Directors, supporting the Board's knowledge of local events & issues,*
- - *ii. assist in the development and implementation of campaigns and events, relating to the Mixalakwa campus.*





Mondays 3:00, 4:00 or 5:00

- Yes - Bella, Joanne, Carissa, Joel

Fridays 3:00

- Yes - Bella, Joanne, Joel, (We would prefer Mondays)

- Errington?

First Policy Review Committee Meeting: _____



Volunteers needed

North Island College is implementing new recycling programs on campus. On orientation days NIC is seeking volunteers to help direct folks where to go and how to separate recycling correctly.

Volunteers will be trained and offered a \$50 gift card to the NIC Bookstore.

Do you know a student who might be interested?

K'ómoks Valley

September 7

11 - 1:30

Campbell River

September 6

11 - 1:30

Port Alberni

September 11

11 - 1:30





None of this would be possible without you. Without elected students NISU would cease to exist, so pats on the back all round.

There is a lot of exciting things happening so like always, stay in touch.

Contact staff or board with questions, comments or for high fives.