

MINUTES

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **January 18, 2022**

Attendance: Cooper, Dunbar, Larente, Pandey, Scarlatti, Wilson, Warren

CALL TO ORDER - 5:04

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

22/01/18: N01 MOTION

(Larente/Scarlatti) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

22/01/18: N02 MOTION

(Scarlatti/ Larente) - Carried

Be it resolved, that minutes from the December 15, 2021 Board of Directors meeting be accepted as presented.

3. NEW BUSINESS

Whereas, the Students' Union participates in the Federation's Handbook and Dayplanner service.

22/01/18: N03 MOTION

(Scarlatti/ Larente) - Carried

Be it resolved, 1600 handbooks with custom calendar and covers be produced for the 2022/2023 academic year.

Whereas, the COVID-19 pandemic has shown us the increased need for safe, outdoor gathering spaces. Further, this last fall the Students' Union rented events tents, installed in the area in front of Tyee Hall on the K'ómoks Valley campus. These tents saw regular use for casual meetings with members as well as events such as Taco Thursday & the 30th Birthday Celebrations. These tents needed regular intervention to remain functional in West Coast fall weather.

Whereas, the ability to provide meaningful events for the Unions members should not rely on institutional spaces, nor the ever changing weather. Most recently, the Unions' region has experienced record high heat, record drought, record rains, record snows, all in the last academic year.

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Whereas the campus plan for the K'ómoks Valley does not currently nor in the future, include plans for covered outdoor spaces;

Whereas, North Island College faces a deficit due to the COVID-19 pandemic and will need to focus on debt management and not capital projects

Whereas, the Students' Union has been saving funds for several years, preparing to expand services on the K'ómoks Valley campus;

22/01/18: N04 MOTION

(Larente/ Cooper) - Carried

Be it resolved, the Students' Union makes up to \$5000 available for planning of a covered, outdoor events space in the area known as Tyee Square, on the K'ómoks Valley campus.

OTHER BUSINESS

4. ADJOURNMENT - 5:47

Next Committee of the Whole meeting - **February 1, 2022**

Next Board of Directors meeting - **February 15, 2022**

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North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **February 15, 2022**

Attendance: Cooper, Doucette, Larente, Pandey, Scarlatti, Warren, Wilson

CALL TO ORDER - 5:03

Acknowledgment of Traditional Territory

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

22/02/15: N01 MOTION

(Larente/ Cooper) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

22/02/15: N02 MOTION

(Doucette/Cooper) - Carried

Be it resolved, that minutes from the January 18, 2022 Board of Directors meeting be accepted as presented.

3. NEW BUSINESS

Whereas, NISU is looking to hire a student executive assistant to support with administrative duties for NISU, that a Labour Committee be struck, to support this work. Also, as per annual contract review, the Labour Committee shall review current staff contracts. This committee shall consist of the Executive Director, Internal Relations Director and at least one other Board Member

22/02/15: N03 MOTION

(Larente Pandey) - Carried

Be it resolved, Executive Director Wilson, Internal Relations Director Doucette, and External Relations Larente, form the Labour Committee and report to this Board, its work.

Whereas, NISU has historically donated to the North Island College Orientation and Graduation events annually, and this donation saw provisions set by a previous Board for Consumer Price Index increases. Last years donation was \$4,100, with CPI at 3.395%, this years donation is \$4239

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22/02/15: N04 MOTION

(Doucette/Pandey) - Carried

Be it resolved, the Board of Directors donate \$4,240 North Island College for Orientation and Graduation events.

4. OTHER BUSINESS

Reports from staff

Organiser - Services, Warren

Executive Director, Wilson - Fast facts about Student Housing,
Primary report about Tyee Square, Labour update.

5. ADJOURNMENT - 5:54

Next Committee of the Whole meeting - **March 1, 2022**

Next Board of Directors meeting - **March 15, 2022**

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Board of Directors Meeting, **March 15, 2022**

Attendance: Doucette, Dunbar, Larente, Pandey, Scarlatti, Warren, Wilson

CALL TO ORDER - 5:04

Acknowledgment of Traditional Territory

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

22/03/15: N01 MOTION

(Scarlatti / Doucette) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from previous meeting

22/03/15: N02 MOTION

(Pandey/Doucette) - Carried

*Be it resolved, that minutes from the **February 15, 2022** meeting be accepted as presented.*

3. REPORTS

3.1 Reports from Staff

- Organiser - Services, Emma Warren
- Executive Director, Carissa Wilson - food bank amounts, Student Housing meeting

4. NEW BUSINESS

Whereas, a Club has completed the enrolment process for a non-budgeted club, the Gender Sexuality Romantic Alliance is seeking acceptance to operate.

22/03/15: N03 MOTION

(Scarlatti/ Pandey) - Carried

Be it resolved, the Gender Sexuality Romantic Alliance Club be ratified.

Whereas, the Union benefits greatly when elected members and staff spend more time with the organisation. When folks contribute year in, year out to the Union,

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the Union grows as much as the individual. Having a Years of Service program is recognized in many areas of our society, to acknowledge contributions and the value to both parties in that relationship,

22/03/15: N04 MOTION

(Scarlati/ Doucette) - Carried

Be it resolved, the Union spend up to \$400 to start the work of a Years of Service pin program, as follows;

Bronze Pin, 2 years of service for elected members & staff

Silver Pin, 4 years of service for elected members, 5 years for staff

Gold Pin, 6+ years of service for elected members, 10 years for staff

Whereas, the positions of the Board, as laid out in the Union bylaws, are subject to regular review. The positions of External Relations & College Relations have overlapping duties and for the last several years, these two positions have struggled to contribute the suggested monthly hours. Conversely, the appointed portfolio position of Federation Representative has historically over contributed, doing hours of work over and above the maximum allowable for earnings. The student in this appointed role has held another Board position and at times, the duties of the appointed Federation Representative has overrode the ability to contribute to the elected role. Therefore,

22/03/15: N05 MOTION

(Scarlati/ Larente) - Carried

Be it resolved, bylaw VII section 1.a see the positions, External Relations Director & College Relations Director removed. In their place, Communications Director and Federation & Governance Relations Director be created. These positions are recommended to the upcoming annual general meeting, for full review.

Director of Communications

- a. be responsible for keeping the Board of Directors informed of issues arising off & on campus which pertain to the activities of the Students' Union;
- b. be responsible for keeping the Board of Directors informed of all issues arising within the College which pertain to the activities of the Students' Union or the well-being of students;
- c. jointly, with other members of the Board of Directors and staff, articulate the Students' Union's policies and positions on various issues to members, college committees, coalition partners, other organisations, government representatives and the media;
- d. act as a liaison between the Students' Union, the college and external organisations;
- e. oversee and help coordinate the campaigns work of Students' Union;
- f. support and contribute to the Students' Union Ready Education app, Discord space, social media channels and website;
- g. ensure that the Students' Union's positions are articulated to the College's Education Council, Board of Governors, senior leadership team, and appropriate sub-committees thereof;
- h. perform other such duties as may be assigned by the Board of Directors.

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Director of Federation & Governance Relations

- a. shall fulfil the role of Local 15 Members' Representative on the Executive Committee of the BC Federation of Students and shall;
- b. work with staff to write the Federation Executive Committee Local Report;
- c. attend all Executive Committee Meetings;
- d. attend all Federation General Meetings;
- e. regularly report to the Board of Directors about the services, campaigns and internal affairs of the Federation; and,
- f. ensure that all reports and other materials from each Federation Executive Committee meeting, and each Federation general meeting are made available to the Board of Directors.
- g. ensure that the Board of Directors is appropriately informed of academic governance and post-secondary education governance issues occurring provincially, nationally, and globally that could affect the education delivered at the College
- h. assist with coordination of student representatives on all College committees;
- i. perform other such duties as may be assigned by the Board of Directors.

Whereas, the Union has completed a full year of clear tracking of time served by elected members. With this data, the following amendments are recommended

22/03/15: N06 MOTION

(Doucette/ Larente) - Carried

Be it resolved, the Union Representative Remuneration policy see amendments to;

section 2.1, setting base rate for all General Meetings at \$50.

Be it further resolved, this motion is referred to the upcoming annual general meeting for full review.

Whereas, the Union has completed a full year of clear tracking of time served by elected members. With this data, the following amendments are recommended

22/03/15: N07 MOTION

(Larente/ Scarlatti) - Carried

Be it resolved, the Board Stipend policy see amendments to;

section 2.1, increasing allowable hours served from ten (10) hours per month to twenty (20) hours.

section 2.1, setting day rate for day long conferences, \$100

section 2.2 sees base wage raised to \$21.00/hr to reflect the Consumer Price Index increase.

Be it further resolved, this motion is referred to the upcoming annual general meeting for full review.

Whereas, as per bylaw IV, section 2, the Union must call the annual general meeting,

22/03/15: N08 MOTION

(Scarlatti/Doucette) - Carried

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Board of Directors Meeting, **March 15, 2022**

Be it resolved, the annual general meeting will be April 19, 2022 at 5 pm. This meeting will be planned for high flex delivery, available in person and via BlueJeans.

Whereas, the technology of the Union is under serving the current staff and elected members,

22/03/15: N09 MOTION

(Pandey/Larente) - Carried

Be it resolved, the Union allocate up to \$6000 to furnish the K'omoks Valley office with a Mac mini & screen, acquire a MacBook Air for the Organiser - Advocacy position, freeing up the existing MacBook Air for an Executive Assistant or elected member to use. Further, an iPhone SE will be acquired for the Organiser - Advocacy position.

Whereas, as the semester draws near the end, organising for year end celebrations are due.

22/03/15: N10 MOTION

(Scarlatti/ Larente) - Carried

Be it resolved, the Union celebrate with end of year events on each campus, teaming up with Leadership & the Office of Global engagement to provide food and fun with a maximum spending of \$5000 for all student events, and \$500 for an elected members & staff celebration.

Whereas, the meeting will move in camera*

22/03/15: N011 MOTION

(Pandey/Scarlatti) - Carried

Be it resolved, the meeting moves in camera at 6:11pm

Whereas, the Board will receive report of the Health Care Consortium*

22/03/15: N12 MOTION*

(Larente/Scarlatti) - Carried

Be it resolved, report of the Consortium be received.

Whereas, the Board will receive report of the Labour Committee*

22/03/15: N13 MOTION*

(Pandey/Scarlatti) - Carried

Be it resolved, report of the Labour Committee be received.

*denotes in camera - 7:06pm moves out of camera

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Board of Directors Meeting, **March 15, 2022**

5. OTHER BUSINESS

6. ADJOURNMENT - 7:06

Next meeting of the Board, April 12

Next Committee of the Whole meeting, **March 22, student housing**

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **April 12, 2022**

Attendance: Pandey, Scarlatti, Larente, Cooper, Craft, guest McColm

CALL TO ORDER - 5:03

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

YY/MM/DD: N01 MOTION

(Pandey/Larente) - Carried

Be it resolved, that the agenda be adopted, as presented.

2. ADOPTION OF MINUTES FROM PREVIOUS MEETING

The Board will adopt minutes from the previous meeting

YY/MM/DD: N02 MOTION

(Cooper/Larente) - Carried

Be it resolved, that minutes from the March 15, 2022 regular Board meeting be accepted as presented.

3. NEW BUSINESS

Whereas, signing authorities for the Union see usual updating as staff and elected members change.

YY/MM/DD: N03 MOTION

(Larente/Cooper) - Carried

Be it resolved, signing authorities for North Island Students' Union be as follows:

*Hayley Dunbar, Services Director
Deanna Doucette, Internal Relations Director
Emma Warren, Organiser - Services
Rebecca Lennox, Organiser - Advocacy
Carissa Wilson, Executive Director*

4. REPORTS

4.1 Reports from Staff

- Executive Director, Carissa Wilson - prepping for the AGM

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **April 12, 2022**

5. OTHER BUSINESS

6. ADJOURNMENT 5:17

Next meeting, **Annual General Meeting, April 19, 5 pm**

Signed:

Carissa Wilson
Carissa Wilson
Executive Director

Emma Warren
Organiser - Services