

# MINUTES

North Island Students' Union  
Local 15 British Columbia Federation of Students  
Board of Directors Meeting, January 9, 2024

Attendance: Collett, Fox, Rumbidza Karumbidza, Hernandez Granados, Tonny

Regrets: Kaur

Absent:

## CALL TO ORDER -17:09

### Acknowledgment of Traditional Territory

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.*

### 1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/01/09: N01 MOTION

(Tonny/Hernandez Granados) - Carried

*Be it resolved, the agenda be adopted, as presented.*

### 2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from previous meetings.

24/01/09: N02 MOTION

(Hernandez Granados/Collett) - Carried

*Be it resolved, minutes from the November 28, Semi-Annual General meeting be accepted as presented.*

24/01/09: N03 MOTION

(Rumbidza Karumbidza/Hernandez Granados) - Carried

*Be it resolved, minutes from the November 21 and November 28, Board of Directors meeting be accepted as presented.*

24/01/09: N04 MOTION

(Tonny/Collett) - Carried

*Be it resolved, memo be accepted as presented.*

### 3. NEW BUSINESS

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Whereas NISU Eats is now operating the Courtenay campus cafeteria with the purpose of providing the best meals and services possible. Whereas, the need to update and replace specific equipment is vital in order to provide said services. Whereas, there is not an espresso machine at the location though our members and the campus community expect one. Therefore;

### 24/01/09: N05 MOTION

(Collette/Tonny) – Motion B. Carried

*A. Be it resolved, NISU Eats purchase a new espresso machine and accompanying milk fridge, at the total cost of \$21,000.*

*B. Be it resolved, NISU Eats lease to own a new espresso machine and accompanying milk fridge, at a monthly charge of \$594.00.*

Whereas NISU Eats strives to support local and/or small businesses. Whereas the current cold beverage and snack vending services in the cafeteria are affiliated with corporations not in line with the values of NISU Eats. Therefore

### 24/01/09: N06 MOTION

(Hernandez Granados/Collette) – Carried

*Be it resolved, NISU Eats seek local and/or small vendors to provide beverage and snack vending machines at an approximate cost of \$20,000.*

Whereas, as per Bylaw VIII section 1. a General Election for Union Representatives shall be held between January 1 & March 30 of each year, therefore;

### 24/01/09: N07 MOTION

(Hernandez Granados /Tonny) – Carried

*Be it resolved, the following election schedule be adopted:*

*Notice of election provided, January 29*

*Nomination period, February 26 – March 8, 4 pm*

*Should more than 25 members be nominated:*

*Campaigns open: March 11 - March 25, 4 pm*

*Voting days March 26, 27, 28*

Whereas, as per Bylaw VIII section 6, the Students' Union must establish an electoral committee, which shall be comprised of: i. one (1) Union Representative

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not seeking re-election; ii. one (1) member of the staff of the Students' Union who shall act as Chief Returning Officer; and iii. the chairperson of the Federation or their designate.

## 24/01/09: N08 MOTION

(Hernandez Granados/Tonny) – Carried

*Be it resolved, the electoral committee be; Director Tonny, Executive Director Wilson as Chief Returning Officer, and the BCFS Chairperson or their designate.*

Whereas it is best practice to move *in-camera* for issues relating to land, labour, or law. Whereas the Labour Committee will provide a report. Therefore;

## 24/01/09: N09 MOTION

(Hernandez Granados/Rumbidza Karumbidza) – Carried

*Be it resolved meeting move in-camera at 17:45 and out at 18:07*

Whereas the Labour Committee offers recommendations to the board

## 24/01/09: N10 MOTION

(Tonny/Collett) – Carried

*Be it resolved, the Board accept the Labour Committee report.*

## 4. REPORTS

### 4.1 Reports from Board of Directors

Accessibility and Equity Director, Errington Collett- Labour Committee, Winter Orientation in KV, Kitchen help with Boards, Filing for NISU

Community Director, Joel Fox- Kitchen work over December, Postering, Attended winter celebration, Labour Committee

Communications Director, Gracious Rumbidzai Karumbidza- Winter celebration, Interview with CBC about International students and increase in funds for visa,

Federation and Governance Relations Director, Michel Hernandez Granados- End of semester events, Climate and sustainability meeting,

Internal Relations Director, Jestin Tonny- Graduation month, Winter celebration, Labour Committee, Bank transactions and appointments

Services Director, Sukh Kaur-

### 4.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox

Organiser - Services, Joanne Probert

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Executive Director, Carissa Wilson

## 5. OTHER BUSINESS

## 6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

### 24/01/09: N11 MOTION

(Tonny/Rumbidza Karumbidza) - Carried

*Be it resolved, the meeting be adjourned 18:20*

Next Committee of the Whole meeting, January 23

Next meeting of the Board, February 13

# AGENDA

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Board of Directors Meeting, **February 13, 2024**

Attendance: Collett, Fox, Tonny, Hernandez Granados, Gracious, Kaur, Lennox, Wilson

Regrets: Kaur

Guests: Ronna-Rae Leonard

## CALL TO ORDER – 6:02

### Acknowledgment of Traditional Territory

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.*

### 1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/02/12: N01 MOTION

(Hernandez Granados/Fox) - Carried

*Be it resolved, the agenda be adopted, as presented.*

### 2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt the minutes from the previous meeting.

24/02/13: N02 MOTION

(Hernandez Granados/Tonny) - Carried

*Be it resolved, minutes from the January 9, meeting be accepted, as presented.*

The Board will accept memo as receipt of information.

24/02/13: N03 MOTION

(Hernandez Granados/Tonny) - Carried

*Be it resolved; memo be accepted as presented.*

### 3. NEW BUSINESS

Whereas the Labour Committee has a report to deliver. Issues relating to land, labour, or law are recommended to be *in-camera*. *Therefore;*

24/02/13: N04 MOTION

(Fox/Tonny) - Carried

*Be it is resolved; the Board move in-camera to receive a report from the Labour Committee. Move in-camera at (6:05) and move out at (6:12)*

Whereas, Union Representative and Students' Accessibility Representative Obed Morales has finished his education at North Island College and has

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submitted his resignation so he may focus on expanding his availability for other opportunities. Therefore;

24/02/13: N05 MOTION

(K/Tonny) - Carried

*Be it resolved, the Board accepts the resignation of Obed Morales from his roles as a Union Representative and Students' Accessibility Representative, effective immediately.*

Whereas, the Labour Committee was tasked with hiring an Organiser, Operations, to manage NISU Eats. Whereas, an incredibly accomplished applicant applied whose vision and values align with NISU. Therefore;

24/02/13: N06 MOTION

(Hernandez Granados/Karumbidza) - Carried

*Be it resolved, the Labour Committee's decision to hire Sophia Banks in the position of Organiser, Operations, be ratified. The position begins Monday, January 15, with a 90-day probation period ending April 14, 2024.*

Whereas, the Labour Committee was tasked with hiring a cashier for K'omoks Valley NISU Eats. Whereas, the Labour Committee agreed on a candidate who has ample experience and a positive attitude for working with NISU members. Therefore;

24/02/13: N07 MOTION

(/) - Failed

*Be it resolved, the Labour Committee's decision to hire Barbara Filgate in the position of K'omoks Cashier be ratified. The position begins Friday, February 9, and includes a 90-day probation period, ending May 9, 2024.*

Whereas, the Labour Committee was tasked with hiring an Administrator. Whereas, the Labour Committee agreed on a candidate who has the relevant education, work experience and personal experience with the student movement. Therefore;

24/02/13: N08 MOTION

(Tonny/Fox) - Carried

*Be it resolved, the Labour Committee's decision to hire Obed Morales in the position of Administrator, be ratified. The position begins Monday, February 5, and includes a 90-day probation period, ending May 5, 2024.*

Opportunities for leadership from the Board of Directors could be improved with access to a graphic design tool compatible with staff tools. Whereas, the cost associated with a new Canva Pro account is \$150. Therefore;

24/02/13: N09 MOTION

(HG/Tonny) - Carried

*Be it resolved, a Canva Pro account be set up for use by the Board of Directors.*

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Whereas, handbooks are a membership development item that accounts for one of NISU's services. Whereas, the handbook order was due to the British Columbia Federation of Students on February 12, 2024. Therefore;

24/02/13: N10 MOTION

(Karumbidza/Fox) - Carried

*Be it resolved, the Board's decision to order 2000 Union handbooks with a maximum budget of \$10,500 be ratified.*

Whereas, NISU Eats does its best to reduce food waste. Whereas, Composting is a way to recycle food waste and improve soil health. A local company Earth Warriors Composting offers a paid pick-up service to take compostables away and process it. The service is charged by weight with an estimate of \$100 - \$150 monthly, for the Courtenay NISU Eats. Though the Climate and Sustainability Committee at the college has discussed engaging with a compost provider for all campuses, this has yet to come to fruition. Therefore;

24/02/13: N11 MOTION

(Fox/Tonny) - Carried

*Be it resolved, staff be directed to initiate a trial with Compost Warriors Composting for NISU Eats and report back to the Board after three months.*

*Be it further resolved, staff be directed to lobby North Island College's Climate and Sustainability Committee about the benefits and costs associated with composting to encourage NIC to move forward with implementing composting.*

Whereas, an international student's country of origin may not have provided the opportunity to learn to swim. Whereas, North Vancouver Island's numerous outdoor swim locations may pose a risk to these students and their families. Therefore, Director Collett proposes that NISU collaborates with the Comox Valley Regional District and North Island College to provide a Swim - Safe program for international students to receive swim lessons and learn the necessary skills to assess risks around different swim environments. Furthermore, the program can support six participants for a total cost of \$321.60 per course. The Office of Global Engagement is prepared to contribute approximately 50% of this cost, leaving the cost for each participant at approximately \$27. Whereas, this program is an opportunity to continue NISU's work in building community relationships and providing valuable services.

24/02/13: N12 MOTION

(Karumbidza/Tonny) – Carried

*Be it resolved, NISU will contribute \$24 per course as our commitment to International Swim Safe.*

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Whereas, an error was made when calculating the costs of leasing an espresso machine, which results in costing the Union several thousand dollars.

Whereas, motion N05 from the January 9 regular business meeting of the Union was "Be it resolved, NISU Eats lease to own a new espresso machine and accompanying milk fridge, at a monthly charge of \$594.00." Which carried with a majority vote. Therefore;

24/02/13: N13 MOTION

(Tonny/Fox) - Carried

*Be it resolved, motion N05 B. from the January 9 regular business meeting NISU Eats lease to own a new espresso machine and accompanying milk fridge, at a monthly charge of \$594.00, be rescinded. Be it further resolved, motion N05 A. Be it resolved, NISU Eats purchase a new espresso machine and accompanying milk fridge at the total cost of \$21,000.*

## 4. REPORTS

### 4.1 Reports from Board of Directors

Accessibility and Equity Director, Errington Collett – Safe Swim program implementation, International student orientation, BCFS AGM

Community Director, Joel Fox – Social Nights, Labour Committee, BCFS AGM, Climate & Sustainability Action Committee, Frosh, Transportation research – Umo App, Discord alternatives

Communications Director, Gracious Rumbidzai Karumbidza – Bystander Training

Federation and Governance Relations Director, Michel Hernandez Granados – Orientations KV & CR, online, Social Nights, Labour Committee, Climate & Sustainability Action Committee, Frosh, great feedback about foods, two Executive Committee meetings, actioning the momentum of international students with the BCFS open letter campaign.

Internal Relations Director, Jestin Tonny – Labour Committee, Social Nights  
Services Director, Sukh Kaur - Regrets

### 4.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox – Labour Committee, Meeting planning, event planning – MP Gord Johns coming March 26, student advocacy busy, election, Thrive support, website

Organiser – Services, Joanne Probert – busy health & dental time, orientations, Frosh, handbook, Good Food Boxes, website updates, menstrual products, supports for Eats posters, lockers, apples, textbook Facebook groups



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Executive Director, Carissa Wilson – Eats, media relations, onboarding new staff, more Eats work, student advocacy,

### **5. OTHER BUSINESS**

### **6. ADJOURNMENT**

The Board will adjourn the meeting at the close of business. Therefore;

24/02/13: N13 MOTION

(Hernandez/Tonny) - Carried

*Be it resolved, the meeting be adjourned at 7:48*

Next Committee of the Whole meeting, March 5.

Next Board of Director meeting, March 19.

# **AGENDA**

North Island Students' Union  
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Board of Directors Meeting, **March 19, 2024**

Attendance: Collette, Fox, Tonny, Karumbidza, Granados

Regrets:

Absent: Kaur

Guests: Abdulganiy Adebayo, Anne Page, Jaida Richardson, Liliana Orozco, Ncube Ophir, Randy Kimutai, Xiang Luo

**Call to order: 17:06**

## **Acknowledgment of Traditional Territory**

*North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.*

### **1. ADOPTION OF AGENDA**

The Board will adopt the agenda.

24/03/19: N01 MOTION

(Fox / Karumbidza)- Carried

*Be it resolved, the agenda be adopted, as presented.*

### **2. ADOPTION OF MINUTES**

The Board will adopt minutes from previous meeting.

24/03/19: N02 MOTION

(Tonny / Granados)- Carried

*Be it resolved, minutes from the February 13<sup>th</sup> meeting be accepted as presented.*

### **3. RECEIPT OF COMMUNICATIONS**

The Board will accept receipt of information.

24/03/19: N03 MOTION

(Fox / Granados)- Carried

*Be it resolved; memo be accepted for receipt.*

### **4. NEW BUSINESS**

Whereas, the growth of NISU Eats into the Port Alberni campus as well as its ongoing operations at the Courtenay campus requires the hiring of two staff to facilitate the operations of these services. Whereas, the Labour Committee conducted several interviews and agreed on the candidates best suited to fill the required roles of Lead in Port Alberni and Cashier in Courtenay campuses. Therefore;

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### 24/03/19: N04 MOTION

(Granados / Karumbidza)- Carried

*Be it resolved, the hire of Erik Stangowitz in the position of Lead at the Port Alberni campus be ratified, recognizing the first day of work as March 6 with a probation period ending May 3, 2024.*

*Be it further resolved, the hire of Kailyn Wall in the position of Cashier at the Courtenay campus be ratified, recognizing the first day of work as February 20 with a 90-day probation period ending May 20, 2024.*

Whereas, NISU held a general election for nominations from February 26th – March 8, 2024, which resulted in twenty-five Union Representative seats being filled for the term April 1, 2024, till April 30, 2025. Therefore;

### 24/03/19: N05 MOTION

(Fox / Tonny)- Carried

*Be it resolved; Aaron Henry, Abdulganiy Adebayo, Alina Ghale, Anne Page, Anshul Malik, Arshdeep Singh Assi, Bella Mackenzie, Bikramjot Singh, Bruno Diaz Badillo, Darby Adams, Deepak Mishra, Errington Collett, Gracious Karumbidza, Gurjeet Singh, Jaida Richardson, Joel Fox, Liliana Orozco, Ncube Ophir, Oluwatosin Afolaranmi, Randy Kimutai, Ratidzai Manyangadze, Taylor McManus, Tsobgny Junior, Vivian Tsvarai, Xiang Luo, be ratified as Union Representatives for the 2024 - 2025 term.*

Whereas, NISU supports students from their first orientation to their eventual graduation. Whereas, NISU believes contributing a financial donation to NIC orientation and graduation both honors our working relationship with the college and provides a venue to promote membership awareness to students. Therefore;

### 24/03/19: N06 MOTION

(Granados / Karumbidza)- Carried

*Be it resolved, NISU contributes \$4,250 to North Island College to support graduation and orientation events.*

Whereas, the services and supports NISU offers are vital to our member's academic journey, the Union is always working towards greater recognition by the whole of our membership, as well as the community at large. Whereas, logo branding, swag, and stationary function both, as school supplies for our members, as well as promoting NISU recognition. Therefore,

### 24/03/19: N07 MOTION

(Fox / Tonny)- Carried

*Be it resolved, NISU invests up to \$8,000 for eco-conscious membership development materials and stationery fundamentals.*

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Whereas, with the recent growth of staff and services, the Union needs additional computing power. Therefore;

24/03/19: N08 MOTION

(Tonny / Granados)-Carried

*Be it resolved; the Union ratify the purchase of a MacBook Pro for the Executive Director role and periphery supplies for the two existing MacMini's for the Administrator and Port Alberni Lead roles, not to exceed \$5000.*

Whereas, the Policy Committee has worked on the Wellness Fund and the Health and Dental policies. Therefore;

24/03/19: N09 MOTION

(Granados / Karumbidza)- Carried

*Be it resolved, the Wellness Fund Policy and Health and Dental Policy be adopted, as recommended by the Policy Committee.*

Whereas, the Courtenay Eats location is in need of another cook. Therefore;

24/03/19: N10 MOTION

(Fox / Tonny)- Carried

*Be it resolved, the Labour Committee be tasked to hire a cook for the Courtenay NISU Eats location.*

## **5. REPORTS**

### **5.1 Reports from the Board of Directors**

Accessibility and Equity Director, Errington Collett:

Attended the Policy Committee meeting, made the agenda and presentation for the Board of Directors meeting, and worked on advertising international students' swim safety.

Community Director, Joel Fox:

Policy Meeting, class talk for election, tabling for election, postering, trip to Campbell River, international multi-cultural fair to be postponed after consultations with Immigrant welcome centre and other directors, research into Discord alternatives.

Communications Director, Gracious Rumbidzai Karumbidza:

Spreading the word about the election, educating other students about NISU and how it works, and recorded a video for NISU in two.

Federation and Governance Relations Director, Michel Hernandez Granados:  
Delivered open letter from BCFS to Ronna-Rae Leonard at Feb 13 Board meeting, Executive report on Feb 25, Labour Committee meetings, BCFS

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Health consortium, BCFS executive meeting, tabling for elections, handbook cover design contest, good food box pick up, participated in CoW.

Internal Relations Director, Jestin Tonny:  
Finances, pay role, bank transactions, labour committee, and labour relations moved to Nanaimo.

Services Director, Sukh Kaur- Absent

## 5.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox  
Organiser – Services, Joanne Probert  
Executive Director, Carissa Wilson

## 6. OTHER BUSINESS

Update on Vending

Whereas the Labour Committee needs to deliver a report. All matters involving land, labour, and law are advised to be delivered *in-camera*. Therefore;

24/03/19: N11 MOTION

(Granados / Fox)- Carried

*Be it resolved, meeting move in-camera at 18:07 and out at 18:17*

## 7. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

24/03/19: N012 MOTION

(Karumbidza / Tonny)-

*Be it resolved; the meeting be adjourned at 18:33*

Next Committee of the Whole meeting, April 9 - in Stan Hagen  
Next Board of Directors Meeting, April 30- in Stan Hagen  
Annual General Meeting, April 25 at the The Meadow Room at Westward  
Medical 1-2311 Rosewall Crescent, Courtenay BC