

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **May 6, 2024**

Attendance: Collett, Fox, Henry, Karumbidza, Manyangadze, Richardson

Regrets:

Absent:

Guests: Lennox, Nikkoi, Reinbld, Wilson,

Call to Order -15:07

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/05/06: N01 MOTION

(Richardson/ Karumbidza) Carried

Be it resolved, the agenda be adopted, as presented.

2. NEW BUSINESS

Whereas, matters relating to land, labour, and law are discussed *in camera*, therefore;

24/05/06: N02 MOTION

(Henry/ Manyangadze) Carried

Be it resolved, meeting move in camera at 15:08 and out at 15:44.

Whereas, a Labour Committee is needed to fulfil the labour relations of the Union, therefore;

24/05/06: N03 MOTION

(Fox/ Manyangadze) Carried

Be it resolved, Labour Committee be stuck which Internal Relations Director Karumbidza, Director Collett, Organiser Probert, and Executive Director Wilson.

Whereas, NISU Eats is a service provided by the Union. Whereas, maintaining a full roster of staff is essential to the success of Eats. Therefore;

24/05/06: N04 MOTION

(Karumbidza/ Richardson) Carried

Be it resolved; the Labour Committee be tasked with hiring an Organiser - Operations.

3. ADJOURNMENT

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The Board will adjourn the meeting at the close of business. Therefore;

24/05/06: N05 MOTION

(Henry/Karumbidza)

Be it resolved; the meeting be adjourned at 15:49

Upcoming Committee of the Whole meeting, May 7

Upcoming Board of Directors Meeting, May 14

AGENDA

North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **May 14, 2024**

Attendance: Fox, Henry, Karumbidza, Lennox, Richardson, Wilson

Regrets: Collett, Manyangadze

Absent:

Guests: Orozco

Orozco left at 17:09 and returned at 15:39. Karumbidza left at 17:55

Call to Order: 17:08

Acknowledgment of Traditional Territory

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/05/14: N01 MOTION

(Richardson/Henry) - Carried

Be it resolved, the agenda be adopted, as presented.

2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from previous meeting.

24/05/14: N02 MOTION

(Richardson/Karumbidza) - Carried

Be it resolved, minutes from the April 30 and May 6 meetings be accepted, as presented.

3. NEW BUSINESS

Whereas, as per bylaw XII Portfolio positions were open for election at the May 7 Committee of the Whole. Therefore;

24/05/14: N03 MOTION

(Richardson/Karumbidza) - Carried

Be it resolved, the following Union Representatives be ratified in portfolio positions as listed;

Students' Accessibility Representative, Anne Page

Women Students' Representatives, Vivian Tsvarai and Gracious Karumbidza

Campbell River Representative, Ratidzai Manyangadze,

K'ómoks Valley Campus Representatives, Liliana Orozco and Taylor

McManus

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North Island Students' Union
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Board of Directors Meeting, **May 14, 2024**

Whereas, as per bylaw XII section 3, the Board shall select a Chairperson and Co-Chair Therefore;

24/05/14: N04 MOTION

(Richardson/ Henry) - Carried
Be it resolved, Director Collett and Director Fox be elected as Co-Chairpersons.

Whereas, as per bylaw VII section 4, Board of Directors may be granted leaves-of-absences. Therefore;

24/05/14: N05 MOTION

(Henry/Richardson) – Carried
Be it resolved, Director Henry be granted a leave of absence from June 14 until July 22, 2024.

Whereas, as per bylaw VII section 2, the Board of Directors shall endeavour to adopt a term-based schedule of planned meetings, therefore;

24/05/14: N06 MOTION

- (Henry/Richardson) Motion B - Carried
- A. *Be it resolved, meetings be scheduled for the following Tuesdays at 5:00.*
June 18, Committee of the Whole
June 25, Board of Directors
August 6, Committee of the Whole
August 27, Board of Directors
September 10, Committee of the Whole
September 24, Board of Directors
October 12, Committee of the Whole
October 27, Board of Directors
November 19, Committee of the Whole
December 17, Board of Directors
- B. *Be it resolved, meetings be scheduled for the following Wednesdays at 5:00.*
June 5, Committee of the Whole
June 26, Board of Directors
August 14, Committee of the Whole
August 28, Board of Directors
September 11, Committee of the Whole
September 25, Board of Directors
October 9, Committee of the Whole
October 23, Board of Directors

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*November 13, Committee of the Whole
December 18, Board of Directors*

Whereas, to facilitate the ongoing policy work of the Union, a Policy Committee shall be struck. Therefore;

24/05/14: N07 MOTION

(/) Postponed

Be it resolved, a Policy Committee be struck which shall include Union Representative Mackenzie, Director Fox, Director Karumbidza, Organiser Lennox and ED Wilson.

Whereas, to facilitate accountability and consistency in processing the time reports of elected students an Accountability Committee shall be struck. Therefore;

24/05/14: N08 MOTION

(/) Postponed

Be it resolved, an Accountability Committee be struck which shall include Union Representatives' Page and Tsvarai, Director Karumbidza with ED Wilson.

Whereas, to facilitate the campaigns of the Union and the Federation, a Campaigns Committee shall be struck. Therefore;

24/05/14: N09 MOTION

(/) Postpone

Be it resolved, a Campaigns Committee be struck which shall include Union Representatives Mackenzie and McManus, Director Richardson with Organiser Lennox and ED Wilson.

Whereas, in order to facilitate Events planning, execution and follow-up, an Events Committee shall be struck. Therefore;

24/05/14: N10 MOTION

(/) Postponed

Be it resolved, an Events Committee be struck which shall include Director Fox, Director Karumbidza, Organiser Probert and ED Wilson.

4. REPORTS

4.1 Reports from the Board of Directors

Accessibility and Equity Director, Errington Collett
Community Director, Joel Fox
Communications Director, Lorainne Manyangadze

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Federation and Governance Relations Director, Jaida Richardson
Internal Relations Director, Gracious Karumbidza
Services Director, Aaron Henry

4.2 Reports from Staff

Organiser - Advocacy, Rebecca Lennox
Organiser - Services, Joanne Probert
Executive Director, Carissa Wilson

5. OTHER BUSINESS

Whereas, matters relating to land, labour, and law are discussed *in camera*, therefore;

24/05/14: N11 MOTION

(Richardson/ Henry) - Carried

Be it resolved, meeting move in camera at 17:10 and out at 17:38.

Whereas, NISU Eats has accepted notice of resignation from Roman Poje, effective May 23. Therefore;

24/05/14: N12 MOTION

(Karumbidza/Henry) - Carried

Be it resolved, the Labour Committee be tasked with hiring for the Line Cook role for the Courtenay NISU Eats location.

Whereas, NISU Eats requires oversight and management in the interim, while the Labour Committee works through the hiring process. Whereas, Executive Director Wilson has a working understanding of the operations. Further, Executive Director Wilson has an overtime bank that requires management. Therefore;

24/05/14: N13 MOTION

(Richardson//Henry) - Carried

Be it resolved, Executive Director Wilson work 20 hours per week as Executive Director and up to 20 hours per week as Kitchen Manager, at the Kitchen Manager wage, until the Labour Committee is satisfied the new hire is settled into their role. Be it further resolved, ED Wilson withdrawal up to 20 hours per week from their overtime bank.

Whereas quorum was lost at 15:55

24/05/14: N14 MOTION

(Richardson//Henry) - Carried

Be it resolved, omnibus postpone all remaining motions to the next meeting.

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North Island Students' Union
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Board of Directors Meeting, **May 14, 2024**

6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

24/05/14: N15 MOTION

(Richardson/Henry) - Carried

Be it resolved, the meeting be adjourned at 18:08

Next Committee of the Whole, June 5,

Next Board of Directors, June 26,

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North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, ~~June 26, 2024~~

Attendance: Collett, Fox, Manyangadze, Richardson, Karumbidza, Wilson, Lennox

Regrets: Henry on leave

Absent:

Guests: Mackenzie

Call to Order -15:04

Acknowledgment of Traditional Territory

North Island Students' Union is honoured to acknowledge territories of 35 distinct First Nations; Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish nations, on whose unceded traditional lands we learn, live and play.

1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/06/26: N01 MOTION

(Collett / Richardson)- Carried

Be it resolved, the agenda be adopted, as presented.

2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from the previous meeting.

24/06/26: N02 MOTION

(Richardson / Karumbidza)- Carried

Be it resolved, minutes from the May 14 meeting be accepted, as presented.

The Board will approve receipt of memo, as presented.

24/06/26: N03 MOTION

(Karumbidza / Manyangadze) - Carried

Be it resolved, memo be received.

3. NEW BUSINESS

Whereas, a complete Club Registration package has been submitted, therefore;

24/06/26: N04 MOTION

(Richardson / Karumbidza) - Carried

Be it resolved, the Board approves the creation of the North Island Nursing Club.

Whereas, as per bylaw XII Portfolio positions were open for election at the June 5 Committee of the Whole. Therefore;

24/06/26: N05 MOTION

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Board of Directors Meeting, **June 26, 2024**

(Collett / Manyangadze) - Carried

Be it resolved, the following Union Representatives be ratified in portfolio positions as listed;

Students' Accessibility Representative – Bella Mackenzie

Whereas, to facilitate accountability and consistency in processing the time reports of elected students an Accountability Committee shall be struck. Therefore;

24/06/26: N06 MOTION

(Manyangadze / Richardson) - Carried

Be it resolved, an Accountability Committee be struck which shall include Union Representatives' Page and Tsvarai, Director Karumbidza with ED Wilson.

Whereas, to facilitate the campaigns of the Union and the Federation, a Campaigns Committee shall be struck. Therefore;

24/06/26: N07 MOTION

(Karumbidza / Collett) - Carried

Be it resolved, a Campaigns Committee be struck which shall include Union Representatives Mackenzie and McManus, Director Richardson with Organiser Lennox and ED Wilson.

Whereas to facilitate communication of the Union through Discord and social media, a Discord and Social Media Committee committee shall be struck

24/06/26: N08 MOTION

(Karumbidza / Collett) - Carried

Be it resolved, a Discord and Social Media Committee be struck which shall include Director Fox, Director Ratidzai, Director Henry, Organiser Probert, and ED Wilson.

Whereas, in order to facilitate Events planning, execution and follow-up, an Events Committee shall be struck. Therefore;

24/06/26: N09 MOTION

(Richardson / Collett) - Carried

Be it resolved, an Events Committee be struck which shall include Director Fox, Director Karumbidza, Organiser Probert and ED Wilson.

Whereas, to facilitate the ongoing policy work of the Union, a Policy Committee shall be struck. Therefore;

24/06/26: N10 MOTION

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(Collett / Manyangadze) - Carried

Be it resolved, a Policy Committee be struck which shall include Union Representative Mackenzie, Director Collett, Director Fox, Director Karumbidza, Organiser Lennox and ED Wilson.

Whereas, according to BC Housing, the current population of unhoused people in Courtenay is approximately 300 souls. Other than small services such as St George's Church lunch program, the Connect Warming Centre provides 4 meals a day as well as 22 beds to Courtenay's unhoused. Whereas, the Connect Centre, operated by the Comox Valley Transition Society (CVTS), is a building that was never intended to operate as a shelter and is poorly equipped with only one bathroom and a kitchen that does not meet Food Safe standards. Other community members and businesses are contributing warm meals twice daily. Whereas, the staff at Connect are looking for a regular location to prepare cold lunches to supplement their meal program. Whereas, they would provide all their own ingredients, and supplies including utensils, with the potential need of a Rubbermaid tote stored onsite for their own items. Whereas, offering NISU Eats kitchen to a partner in our community is in direct line with our mission towards community engagement and will directly benefit those in need. Therefore;

24/06/26: N11 MOTION

(Manyangadze / Collett) - Carried

Be it resolved, pending approval from Island Health, the NISU Eats kitchen will be made available to Comox Valley Transition Society from 4:00 – 6:00, Monday through Friday for a trial period of 90 days, ending September 24, 2024. Be it further resolved, CVTS will provide Food Safe certified folks to prepare food with their own ingredients and are empowered to store a single tote on site.

Amendment

(Richardson /Collett) - Carried

Be it resolved, in the event the Comox Valley Food bank is unable to partner with Connect, then

Final resolution - Carried

Be it resolved, in the event the Comox Valley Food bank is unable to partner with Connect, then pending approval from Island Health, the NISU Eats kitchen will be made available to Comox Valley Transition Society from 4:00 – 6:00, Monday through Friday for a trial period of 90 days, ending September 24, 2024. Be it further resolved, CVTS will provide Food Safe certified folks to

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prepare food with their own ingredients and are empowered to store a single tote on site.

Whereas, matters relating to land, labour, and law are discussed *in camera* therefore;

24/06/26: N12 MOTION

(Collett / Karumbidza) - Carried

Be it resolved, the meeting move in camera at 18:00 and out at 18:32

Whereas, the BC Health Care Consortium has provided notice and details of the renewal for the extended health and dental plan, therefore;

24/06/26: N13 MOTION

(Collett / Karumbidza) - Carried

Be it resolved, the extended health and dental plan renewal is accepted as presented and endorsed.

Whereas, Administrator, Obed Morales, provided notice of termination of employment. Whereas, his last day of service was Tuesday, June 11. Therefore;

24/06/26: N14 MOTION

(Richardson / Karumbidza) - Carried

Be it resolved, the Board accepts the resignation of Administrator, Obed Morales.

Whereas having a complete staff team improves the operations of the Union. Therefore;

24/06/26: N15 MOTION

(Richardson / Karumbidza) -Carried

Be it resolved, Labour Committee be tasked with hiring an Administrator.

Whereas having a complete staff team improves the operations of the Union. Therefore;

24/06/26: N16 MOTION

(Karumbidza / Richardson) - Carried

Be it resolved, Labour Committee be tasked with hiring a cashier.

4. REPORTS

4.1 Report from Committees

Accountability Committee – Have not met

Campaigns Committee – First meeting, Richardson is chairperson, upcoming Provincial election

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Discord and Social Media Committee – First meeting, covered social media posts needed for upcoming events and NISU closures.

Events Committee – No meeting yet

Labour Committee -Many meetings, working through many hirings at once

Policy Committee – Meeting focused on what policy is, listed policies that need to be done, figuring out document sharing through One drive

4.2 Reports from the Board of Directors

Accessibility and Equity Director, Errington Collett – Focusing on outside work, coordinating with Union Rep Mackenzie

Community Director, Joel Fox – Board planning, meeting with Henry for birthday club, Met with nursing students about club

Communications Director, Lorainne Manyangadze –Time on the Campbell River campus, Locker discussions

Federation and Governance Relations Director, Jaida Richardson – Executive Committee Meeting of the BCFS, created about NISu Eats documents to share with other locals, Policy and Campaigns meetings, Board training, spring orientation, staff report, swim safe, Skills symposium

Internal Relations Director, Gracious Karumbidza – Skills, helped with spring orientation, accessibility event, Board training, CoW, NISU Eats, Labour Committee, Food Bank menstrual drop off, City of Courtenay community engagement workshop

Services Director, Aaron Henry – On leave

4.3 Report from Staff

Staff Report

5. OTHER BUSINESS

Whereas a mobile Food Bank operation on campus, may be provided through the Comox Valley Food Bank. Whereas students face food insecurity and could benefit from the provision of free food on campus. Therefore;

24/06/26: N17 MOTION

(Karumbidza / Richardson) - Carried

Be it resolved, the Union work with the Comox Valley Food Bank to explore a mobile Food Bank operation on the K'omoks Valley campus starting in September.

Whereas Darleen Thornton offers the needed skills to conduct training

24/06/26: N18 MOTION

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(Collett / Richardson) - Carried

Be it resolved, Darleen Thornburn be engaged for a one day training session regarding governance structure

6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

24/06/26: N19 MOTION

(Karumbidza / Collett)

Be it resolved, the meeting be adjourned at 19:09

Next Committee of the Whole, August 14

Next Board of Directors, August 28

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North Island Students' Union
Local 15 British Columbia Federation of Students
Board of Directors Meeting, **August 28, 2024**

Attendance: Collett, Fox, Henry, Karumbidza, Manyangadze, Richardson, Probert, Wilson

Absent:

Guests: Poley, Robinson, Stewart

Director Henry left at 19:22

Call to Order -17:28

Acknowledgment of Traditional Territory

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1. ADOPTION OF AGENDA

The Board will adopt the agenda.

24/08/28: N01 MOTION

(Richardson/Collett)- Carried

Be it resolved, the agenda be adopted, as presented.

2. ADOPTION OF MINUTES AND RECEIPT OF COMMUNICATIONS

The Board will adopt minutes from previous meeting.

24/08/28: N02 MOTION

(Richardson/Collett)- Carried

Be it resolved, minutes from the June 27 meeting be accepted, as presented.

Swimsafe was put in Richardson report – please remove

The Board will accept receipt of information.

24/08/28: N03 MOTION

(Manyangadze/Henry)- Carried

Be it resolved, memos be accepted for receipt.

3. NEW BUSINESS

Whereas, the Union prioritizes reconciliation and inclusion through events and community engagement. Whereas, the Union has previously provided orange shirts to members for the National Day of Truth and Reconciliation. For the last two years, the Unions has partnered with Indigenous Education to provide shirts to people who participate in educational walk on campus or virtually though uptake on walks has been low. Conversely, providing a free shirt on a first-come, first-serve basis doesn't fulfill the Union's goals of reconciliation as it holds no learning opportunity. Furthermore, Andy Everson, of the K'ómoks First Nation, offers his Every Child Matters design for use if a donation is provided to an Indigenous focused organisation. NISU has previously collaborated with the Wachaiy Friendship Centre, a local

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Indigenous organisation with a print studio, to produce the orange shirts, and a donation has historically been gifted in the Union's name. Therefore;

24/08/28: N04 MOTION

(Collett /Richardson)- Carried

Be it resolved, the Union will provide up to \$1300 for orange shirts and hoodies, including the NISU logo and an offer will be extended to NIC to partner on sharing costs. Shirts will be available at cost recovery for members and the college community. Priority will be given to working with the Wachiay Friendship Centre Print Studio, and a donation will be gifted in the Union's name.

Be it further resolved, the Discord and Social Media Committee plan and deliver a social media campaign with member involvement focusing on reconciliation, with prizes consisting of free orange shirts.

Whereas the Collective Agreement specifies that reimbursement for kilometers driven within the Comox Valley are ineligible for reimbursement. Whereas, Deals App renewals and discoveries require extensive driving within the Comox Valley. Furthermore, the collective agreement is not up for renegotiation until 2026. Therefore;

24/08/28: N05 MOTION

(Collett /Richardson)- Carried

Be it resolved, a memorandum of understanding be drafted as an addendum to the collective agreement, which specifies that all kilometres driven for the provision of services are eligible for reimbursement, including in the Comox Valley.

Whereas, matters relating to land, labour and law are discussed in-camera. Whereas, Executive Director Wilson will deliver a labour report. Therefore;

24/08/28: N06 MOTION

(Collett / Manyangadze)- Carried

Be it resolved, meeting move in-camera at (17:47) and out at (18:58)

Whereas, the Labour Committee was tasked with hiring a Line Cook in March. Whereas, the recommended candidate was brought in for a three day working interview and successfully met the requirements of the role. Therefore;

24/08/28: N07 MOTION

(Richardson/Henry)- Carried

Be it is resolved, the hiring of Jordan Day be ratified in the Line Cook role as of June 21, with a 90-day probation period ending September 19, 2024.

Whereas, the Labour Committee was tasked with hiring a Kitchen Manger in June. Whereas, the recommended candidate was brought in for a working interview and successfully met the requirements of the role. Therefore;

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24/08/28: N08 MOTION

(Henry/ Richardson)- Carried

Be it is resolved, the hiring of Chris Wyniarsky be ratified in the Kitchen Manager role as of July 12, with a 90-day probation period ending October 10, 2024.

Whereas, Organiser Lennox delivered notice of resignation, last day of service is Friday, August 30. Whereas, a full staff roster improves the productivity of the Union. Therefore:

24/06/26: N09 MOTION

(/)- Not carried

Be it resolved, the Labour Committee be tasked to hire a new Organiser. Amendment -Mover: (Henry/Richardson)

(Henry/Collet - Carried

Amendment: Be it resolved the labour committee be tasked to review organisational structure.

Whereas, this October sees a provincial election, and whereas, the Union aims to encourage voter engagement and education through our advocacy work. Whereas, education falls under the responsibility of the provincial government and having student issues front and centre can be encouraged by hosting an all-candidates meeting with a student focus. Furthermore, improving accessibility standards for Union events aligns with our values of community and fosters accessibility and inclusion. Therefore:

24/06/26: N10 MOTION

(Richardson/Collett)- Carried

Be it resolved, the Union provide American Sign Language (ASL) interpreters and captioning services at the October 9 K'ómoks Valley all candidates event and a budget of \$1300 be provided for said services.

4. REPORTS

5.1 Reports from Committees

Accountability – more to come. More questions about your timesheets and how to report your time.

Campaigns -

Discord – 2 meetings. Students were assigned different posts to create for events. CoW/BoD, Stat Holidays, Special events, OER posters. Next meeting sept.

Events – July meeting. Met with nursing cohort – Mandatory fun day.

Labour – Discussed reviewing organizational structuring. More to come.

Policy – ED has reviewed 2 policies. Formalized the process for reviewing.

5.2 Reports from the Board of Directors

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Accessibility and Equity Director, Errington Collett – Nothing to report
Community Director, Joel Fox – Cricut machine, few meetings, social media posters.

Communications Director, Director Manyangadze – Cover office hours at Campbell River on Wednesdays, answer students questions, restock supplies, follow Discord, attend discord committee and support, pass questions from CR students to organiser Probert.

Federation and Governance Relations Director, Jaida Richardson – Discord following, BCFS meeting for GOTV campaign, Support NISU with office tasks
Internal Relations, Director Karumbidza – July quiet, committee meetings, labour support, accountability meeting, finance.

Services Director, Aaron Henry – June – NISU café support, tabling CR, KV orientations. July – 3rd year BSn student for mandatory fun day and nursing club. Aug – Bday project, Cricut machine, connected with student life about housing and provide NISU dates to student life.

5.3 Report from Staff

NISU Staff: Receiving swag and handbooks, Business cards and rack cards, Orientation for OGE, Opt outs for health and dental, Planning All-Candidates meeting, Rebecca preparing hand off of her work, NISU Eats

5. OTHER BUSINESS

24/06/26: N11 MOTION

(Collet/Henry) - Carried

Be it resolved, the Labour Committee develop a Memorandum of Understanding for the Collective Agreement regarding the proration of benefits of employment for part time staff members.

6. ADJOURNMENT

The Board will adjourn the meeting at the close of business. Therefore;

24/08/28: N11 MOTION

(Karumbidza/Richardson)- Carried

Be it resolved; the meeting be adjourned at (19:42)

Next Committee of the Whole meeting, September 11

Next Board of Directors Meeting, September 25

Upcoming events:

Office of Global Engagement orientation, August 29, 11:30 – KV

Office of Global Engagement orientation, August 30, 12:00 – CR

Labour Day, all campuses closed, September 2

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Orientation! September 3 – CR

Orientation! September 5 – KV